

ARIZONA REPUBLICAN

Precinct Committeeman Handbook

& Resource Guide



Paid for by Republican Legislative District 27 for the Republican Party of Arizona.

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Researched and Compiled by Ann Niemann

LD27 State Committeewoman, Conservative, U.S. & Arizona Constitutionalist

Designed to be easily personalized for each Republican Legislative District in Arizona.

Along with new content, eleven other manuals were woven into creating an up-to-date, systems approach for this Handbook. Special thanks to those authors: Tracy Ireland LD27, Nancy Ordowski LD23, Barbara Medal LD26, Cynthia Worley LD18, Dr. Richard Rutkowski LD23, Richard Hopkins LD4, Mickie Niland LD12, Linda Barber Pima County, Michael Infanzon LD20 for LD19 and LD29, Tom Morrissey Gila County, and former Texas State Chairman James Dickey.

See Exhibit B: Links & Resources for additional content sources.

PCToolboxUSA.com

INFORM. ENGAGE. VOTE.

Welcome Precinct Committeeman!

Thank you for taking on this incredibly important position in our Party. Precinct Committeemen are the foundation of a strong State Party. The Republican Party of Arizona is built upon the hardworking individuals who make up our Legislative Districts and County Committees. Without your efforts to elect Republicans up and down the ballot, Arizona would not be a beacon of liberty it has become to the rest of the nation.

Your value cannot be measured solely by doors knocked, calls made, email lists built, meetings attended, or Republicans elected. Your value will be measured by freedom and opportunity gained, principles held, and future generations made more secure in the blessings of liberty. In other words, your efforts and your value are immeasurable and priceless.

This Precinct Committeeman Handbook & Resource Guide has been compiled from many different sources to create a “best practices” tool for you and PCs throughout Arizona. In this packet of materials, you received a **FREE KEY RESOURCE folder link*** with a **PC Checklist** to track your progress. Thank you again for all you do for the Republican Party, and may God bless your efforts to raise up the grassroots one neighbor at a time.

Sincerely,



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Arizona Chair, Mighty American Task Force

“The liberties of our country, the freedom of our civil Constitution, are worth defending at all hazards; and it is our duty to defend them against all attacks.” Samuel Adams

* <https://tinyurl.com/m4erf626>

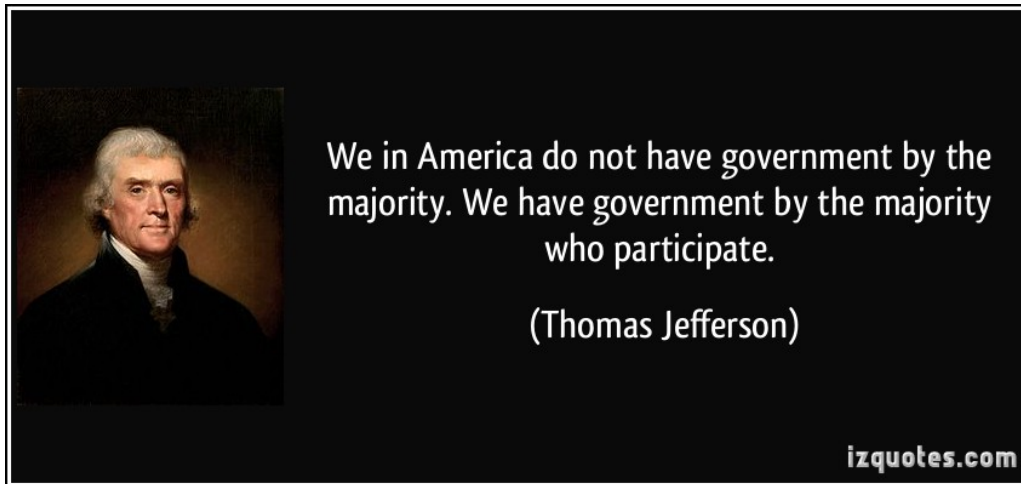
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WHAT IS A PRECINCT COMMITTEEMAN?

A Precinct Committeeman is the Party official directly elected by Arizona's Republican Voters.



PRECINCT COMMITTEEMAN (PC):

- **Represents** the Republican Party to the people and is the primary and personal contact between voters, candidates, and elected officials.
- Is a committed, **patriotic “grassroots” volunteer**, whose job is to educate Republican voters in the precincts and ensure that those voters cast their **informed** votes in each election.
- Has a **personal stake in the outcome of elections** and is engaged in shaping America's future. Serves a vital process in determining whether elections are won or lost by creating strong District and Precinct organizations, which are foundational to the Republican Party.
- Spreads the **Republican message** of lower taxes, fiscal responsibility, individual freedom, and a strong national defense.
- **Attends** Party functions, from the regular monthly District meetings to County and State GOP meetings, where you are kept informed about Party events, issues, solutions, and action steps. Enables you to be a key resource about our conservative message, election information, as well as in a position to correct any misinformation about the Republican Party for your neighbors, friends, and family.
- Is the **ONLY statutory representative eligible to vote in the internal Party leadership** elections for District, County, and State; and for delegates to State and National conventions. These elected individuals determine the direction of the Party and the policies and positions included in the Republican Party platform, which is reviewed and revised every four years.

Precinct Committeemen are the VITAL components of representative government.

Chapter 1

This PC Handbook & Resource Guide

General Overview of the Guide PC Handbook Set-Up

This Guide is **designed to be PERSONALIZED by Arizona Legislative District and County Chairs*** to help you, a Precinct Committeeman (PC), fulfill the responsibilities of this all-important position. The PC is the elected or appointed representative of the Republican Party of Arizona to the neighborhoods and precincts: the crucial link between elected officials, the party, and the voters.

Today, federal, state, and local races still find Republicans routinely outspent by Democrats and their special-interest collaborators. An active and effective grassroots Republican Party organization is essential to overcome this difference in campaign spending. Ultimately, no amount of money will replace the effectiveness of neighbor-to-neighbor campaigning. You are joining with thousands of other Republican precinct workers across America in this effort.

There are different ways to accomplish the goals of a PC. This Handbook covers techniques proven most effective in most precincts. We urge you to consult your local Republican leaders and the State Republican Party for additional ideas.

Your PC Handbook & Resource Guide contains information, instructions, and quick reference pages to keep you organized and effective. The intent is for this to be a living document that you will add to as you become an experienced PC and as new tools become available. We recommend the following items at a minimum. Work pages and templates for many of them are included in the rest of this Guide.

Suggested format for your handbook:

3-ring, loose-leaf notebook (1" or 1.5") size; D-ring works best with pockets for smaller items.

Include at least 2 plastic sleeves for Candidate materials.

One divider to denote the location of YOUR local District's materials.

Content to include for your personal reference:

- List of current party contacts
- List of current elected officials
- Calendar or listing of all pertinent elections, meetings, and events
- A map of your precinct
- Your 125 Walk List (address and voting information for the 125 registered Republican voters you represent)
- A map of your LD showing boundaries, and the County
- Election information pamphlets (with polling place info)
- Precinct and District registration statistics
- Voting history statistics
- Voter registration forms
- Vote-by-mail request forms
- Copies of brochures on voting rights, absentee voting, etc. from the County Elections Department



Additional materials or talking points for your own reference, such as

- Candidate information and literature
- Issue information
- Historic differences between Republican and Democrat positions
- Current differences between Republican and Democrat positions

These materials are available from your District/County Chair, RPAZ, or others listed in Exhibits B and C.

Inventory to keep in your car:

[We recommend gallon-size Ziploc plastic bag; banker box, or other go-to bag or container.]

- If printed, your PC Handbook & Resource Guide
- Personalized PC business cards
- “Sorry I missed you” flyers or postcards
- Voter registration forms
- Vote-by-mail request forms
- Copies of brochures on voting rights, absentee voting, etc. from the County Elections Department
- Republican volunteer forms
- Candidate materials **to share**
- Republican-related event materials **to share**
- In Arizona, sunscreen, hat (optional), good shoes for walking hot pavements, and lots of water.

In 1787, at the conclusion of the Constitutional Convention, Benjamin Franklin was asked what type of government had been created. Franklin replied,
“A republic, if you can keep it.”

Our job as a Republican PC is to KEEP our Republic!

PCToolboxUSA.com
INFORM. ENGAGE. VOTE.

Researched and Compiled by Ann Niemann. *Arizona Republican Precinct Committeeman Handbook & Resource Guide* and *PC Checklist* DIGITAL Edition: FREE

Available to ORDER PC BINDER: Pre-printed full-color format with 3-ring durable binder, 2 sheet protector pockets, and 1 divider \$25 each includes tax (plus \$6 if shipping).

Easy to Personalize and update this Handbook for any Legislative District/County: Created in Microsoft Word, make simple edits to Exhibits C and D. Especially helpful after Redistricting is finalized. **Request Permission.**

PC TRAINING available using this Handbook with PowerPoint, presented by Ann Niemann, LD27.

Contact Ann: aniemann7710@gmail.com, 602-568-3455 cell

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Chapter 2

What It Means To Be a Republican

Party Values

Materials from the Candidates (Current Cycle)

PARTY VALUES

The first step in being an effective Republican Precinct Committeeman is to understand what the Party stands for...

The Republican Party of Arizona brings together the political aspirations of a large and diverse group of people who share a set of core values. What is a Republican? Republicans are people you see in your community: at work, at church, at the store, and at the ballpark. We come from all walks of life, but our **shared beliefs and values** help shape a strong state and nation where every citizen has the opportunity to succeed.

We believe conservative candidates will:

- Uphold the Constitution of the United States of America
- Defend religious liberty
- Support 2nd Amendment rights
- Protect the unborn and all life
- Value traditional marriage
- Expand educational choices
- Support small business owners
- Promote law and order
- Secure our borders
- Fund strong military and national defense
- Aid Israel
- Limit government, regulations, and taxes

**See excerpts of the National Republican Party Platform in Exhibit E.
See its entirety at gop.com.**

ADD MATERIALS FROM THE CANDIDATES [HERE]

We suggest using plastic sleeves designed for 3-ring binders and/or the binder pockets.

*“The only thing necessary for the triumph of evil
is for good men to do nothing.” Edmund Burke*



Chapter 3

The Basics

What is a Precinct?

Arizona's Political Organization

PC Qualifications

How to Become a Republican PC

PC Job Description

Essential PC Responsibilities

Party Voting Rights of a PC

PCs Make THE Difference During Election Campaign Season

How Arizona's Republican Party is Structured

WHAT IS A PRECINCT?

What is a Precinct? The precinct is the smallest political unit in the country; each correlates to ONE polling place. A precinct is where elections are won or lost. Most importantly, it is *your* neighborhood. You know the people, the schools, churches, and local businesses. You have your hand on the pulse of the precinct. You understand the assets and challenges of your local community and have a desire to improve it.

Never underestimate the power of the precinct-based leader! It is the PC, actively participating in the Republican Party at the precinct level, who wins elections and promotes Republican values and ideals at the local, state, and national levels.

The Republican Party of Arizona's organization begins with the Precinct Committeeman. Being a PC means utilizing the tools the County and State Republican Party levels provide you to organize and educate the voters in it. It involves a minimum time commitment of **a few hours a month every month** (slightly more during campaign season) and the ability to help on Election Day to help Get-Out-The-Vote (GOTV).

ARIZONA'S POLITICAL ORGANIZATION

Arizona's political structure for EACH recognized political party follows these statutory guidelines: The **15 Counties** are divided into **9 Congressional Districts**, which are further divided into **30 Legislative Districts (LDs)**. Twenty of the 30 are in Maricopa County, representing at present the highest number of registered Republican voters in any U.S. county and roughly 66% of total Republican votes cast in Arizona. LDs are subdivided into **Precincts**, representing geographical areas of various sizes and population density.

This Handbook is created within a framework of Maricopa County (and specifically LD27 South Mountain and Euclid Precinct) regarding voter registration and party voting data. Nevertheless, the URL sources provided herein apply such that the data can be revised to present ANY county or legislative district and the respective precincts; along with logos for the cover, Exhibits C and D text, maps, and links. It is highly recommended to have a point person to provide the personalization "once" for all PCs in that county/LD instead of many, disconnected efforts going on.

[Note from Ann Niemann to Chairs: Please contact me for permission to make edits and I can provide you with an easy-to-edit Word document.]





15 Arizona Counties



9 Congressional Districts

Every ten years, there is a U.S. Census taken to determine population changes in size and location. With this information, there is a formal **redistricting** process that takes place with the authority to redraw our state's political map from scratch. Arizona is one of only a few states that use an Independent Redistricting Commission (IRC) to draw its congressional and legislative district maps.

The Governor commissions a Board of Redistricting with two Republicans, two Democrats, and one Independent. To be eligible to serve on it, they cannot have been either a PC or held an elected position for the previous five years. It's an unpaid position, working 40 hours a week and traveling all over the state. Once the maps are drafted, the Board holds public hearings.

Most Republicans feel that the selection of Board members did not reflect those loyal to the Republican platform and who, instead, conceded too much to their Democrat counterparts in the previous decade (i.e., rearranging the map boundaries so that more Democrat voters were placed into previously Republican majority areas). The previous 5 Republican, 3 Democrat Congressional Districts (CDs) were redrawn in 2010 to comprise 4 Republican, 5 Democrat to create a *dramatic* shift.

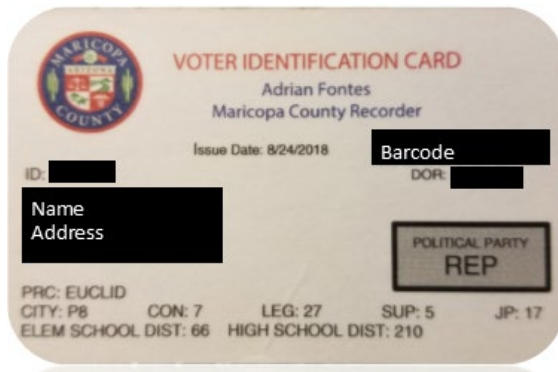
We believe in the need for each community *to be* a "community," meaning physical boundaries in close proximity that make sense. For example, Tempe and Ahwatukee communities, as well as Gila County, currently are separated into two CDs, rather than kept cohesively in one. At present, Maricopa LD23 has 53 precincts ranging from 2 PCs in Whitten Precinct to 31 PCs in Fountain Hills. Maricopa LD27 encompasses parts of Tempe, Phoenix South Mountain, and Laveen; and all of Guadalupe; representing a diverse range of voter demographics and interests.

This year, the Board of Redistricting seems more competent and far better representative of their political party. The final outcome will inevitably require *some* remapping, which most affects those candidates who are already running in the next Primary Election (all signatures for candidate ballot petitions count from the current political map and will total in with any changes after redistricting is completed):

- **Congressional Districts (CDs)** determine the number of U.S. Representatives (2-year terms).
- Legislative Districts (LDs) determine the number in Arizona’s Legislature. Currently, there are 2 Representatives and 1 Senator for each. $(2 \times 30) + 30 = 90$ Legislators in total (2-year terms). Republicans hold only a 1-seat majority in each chamber.
- Some Precincts will be affected, such as large geographical ones with greater population since the last census, that are being divided into two or even three precincts.
- There is a renumbering process that results in finalizing the new political maps. For example LD27 may likely change to LD11. [This Handbook can be easily updated to reflect changes that affect you after the LD/County reorganizational meetings in February 2022.]

A great resource is www.FairMapsArizona.org for up-to-date information on the redistricting process overall; it serves as a watchdog to better ensure the remapping complies with the Arizona Constitution and is fair for all Arizonans.

Like knowing your name, it’s **important for each PC to know their CD, LD, Precinct, City/Township, and School District(s)**. These are located on your Voter ID card, provided by your county Recorder’s Office (e.g., Maricopa County shown).



Abbreviations: **CITY** - City district (this example is Phoenix 8), **CON** - Congressional District for representation in the United States Congress, **LEG** - Legislative District for representation in the State Legislature, **SUP** - County Board of Supervisors District, **JP** - Justice of the Peace precinct. **ELEM SCHOOL DIST** - Elementary School District, **HIGH SCHOOL DIST** - High School District.

PC QUALIFICATIONS

1. Any registered Republican is eligible to become a PC in the precinct in which he or she lives.
2. All you need is heart and the desire to roll up your sleeves to help achieve Republican victories.

HOW TO BECOME A REPUBLICAN PC

Established by state law for election purposes, each precinct is allotted ONE precinct committeeman, **plus** ONE additional PC for EVERY 125 registered voters (or major fraction thereof) of the specific political party in that precinct. The more registered Republicans in a precinct = more PCs allowed in that precinct.

Appointment: Most PCs start out as appointed PCs because state elections are only held every two years. It is very easy to apply for the PC position; it requires that you complete a short form, which is then approved by the District/County Chairs or voted on at a regular District/County Party meeting. Your County or Legislative District Chair or officers will assist you in the process. The County Party then recommends you to the Arizona Board of Supervisors, who in turn officially appoints you as a Precinct Committeeman after simply verifying your voter registration and precinct.

While there is a limit to the number of PCs per precinct (based on voter registration), there is no specific limit to the number of **Associate Precinct Committeepersons** the District/County Party may choose to

designate. Associate PCs participate in the party organization and may vote in county, district, and precinct matters except for the election of officers at the biennial District and County re-organization meetings.

Vacancies can be filled as available after the primary election; or if a PC moves out of his/her Precinct, or otherwise stops being a PC due to schedule conflicts, health, or death.

Ballot Election: During the primary election of even years, such as 2022, Republican voters in your precinct elect one committeeperson, plus one additional PC for each 125 Republican voters registered in the precinct. **THIS APPLIES TO ALL CURRENT PCs as all terms expire October 1, 2022.** To become an elected PC, you must:

1. Complete the Affidavit for Nomination with the County Registrar (your District Chair or County Chair has this).
2. Collect the required number of valid signatures from Republicans in **your precinct**. Typically, this means having to collect about 10 signatures, including your own.
3. Your name will be placed on the Primary Election Ballot, unless there is no need due to the seat being uncontested. Every PC must turn in the above documents; your County Election Department will determine if your name will on the ballot.

Note: If you did not file your nomination petition in time, you can also fill out a Write-in Candidate form. For election as a write-in, you will need as many write-in votes as you would have needed signatures on your nominating petition (typically 10).

PC Term of Office: All PC terms run from the Primary Election of an even year to the Primary Election two years later. Thus, even if you became an appointed PC in early 2021, to remain a PC, you must become either a ballot-elected PC in the Republican Primary in 2022 or be appointed again for the 2023-2024 term at a regular District meeting after January 1, 2023.

Simply stated, the term of a PC is TWO years or until the next primary election, whichever comes first.

Whether ballot-elected or appointed, all PCs serve the same purpose: to get Republicans elected at the local, state, and national levels. PCs have certain rights and privileges by state and county statutes and Party bylaws:

- All PCs are eligible to seek election as a delegate to national conventions.
- Elected PCs elect a slate of qualified replacements for resigned state legislative seats and are responsible for filling candidate vacancies upon the death of a candidate, for the general election.
- The total of all appointed and elected PCs for a given county constitutes the County Committee of the Republican Party of Arizona.

PC JOB DESCRIPTION

The Precinct Committeeman (PC) serves as the main communication source between the Republican Party of Arizona and current and future Republicans in his or her precinct. The PC is charged with connecting the people in the precinct to the Republican Party of Arizona, and the Party to the people.

The Precinct Committeeperson is responsible for filling the roles described that follow, keeping in mind that it is **okay to begin slowly** working on one or two items at the start. Your district or county chair is always



available to provide support and answer questions. Remember, you are providing a wonderful service to the Party and to your community. **Have fun!**

There are TWO meetings that should be considered mandatory on your PC calendar to elect County and your District officers:

COUNTY – BE SURE TO CHECK WITH YOUR COUNTY FOR THE SPECIFIC DATE EACH JANUARY

Maricopa County Republican Committee

Bylaws, Revised January 11, 2020:

ARTICLE V – MEETINGS.

Section 1. A. **The Statutory Organizational Meeting** shall convene **each odd numbered year** for the transaction of such business as may properly come before it, and be held at a time and place to be designated by the MCRC Chairman.

Section 2. A. **The Mandatory Meeting** of the MCRC shall convene **each even numbered year** prior to the State Mandatory Meeting for the purpose of receiving reports of officers, election of Members-at-Large to the EGC [Executive Governing Committee] and for the purpose of conducting such other business as may properly come before the assembly, and be held at a time and place designated by the MCRC Chairman.

DISTRICT – BE SURE TO CHECK WITH YOUR LEGISLATIVE DISTRICT FOR THE SPECIFIC DATE

These elections are held for 2-year terms.

ARIZONA - For those PCs who are elected in their respective District/County to be State Committeemen, there is a CRITICALLY IMPORTANT meeting held EACH JANUARY to elect State officers, and vote on Party Platform Resolutions, and any amendments to the State Party Bylaws.

RPAZ (AZGOP) Bylaws, Revised January 23, 2021:

ARTICLE III. Meetings. 1. Notice.

A. Statutory Organizational Meeting

The statutory organizational meeting shall convene no earlier than ten days after the last county statutory meeting and no later than the fourth Saturday in January in **each odd-numbered year**. At the meeting, the state committee shall organize itself by electing from its membership a chairman, a secretary, and a treasurer and shall transact such other business as may properly come before it.

B. Mandatory Meeting

The mandatory meeting of the state committee shall be held in January of each of **even-numbered year** to receive reports of officers, to elect non-statutory officers, and to conduct such other business as may properly come before the meeting.

ESSENTIAL PC RESPONSIBILITIES

1. **Attend** LD meetings, usually 1 per month for training, education on issues and legislation, and meeting PCs, candidates, and elected officials. If you can't make your own, find another because you need the information they are sharing. With new PCs added each meeting, there may be some repetition; look for at least a nugget each time that's something different to add to your skills.
2. **Obtain** the precinct map and walking lists (also known as the **125 Walk List** because it starts with the 125 registered Republican voters in your precinct) from your LD Chair or County Chair. Familiarize yourself with the geography of the precinct and meet your neighbors. From a safety standpoint, and because it's more fun, go in pairs. Have another PC, family member, or a neighbor come along. If unable to walk, be a driver for someone else. At times, you may be called to help others as possible.



3. **Get to know** your Republican and Independent neighbors. Develop relationships.
 - a) **Provide** a Republican business card with your name, email, phone, and address (optional). An American flag is great; keep images and content appropriate [sample in Exhibit B]. These can also be stapled to a palm card flyer or postcard, especially when the voters are not at home to show you stopped by [sample in Exhibit B].
 - b) **Canvass** the precinct using the walking list or call list. Keep track of changes in voter data on your lists (change of address or phone, candidate preferences, etc.) and update the voter database file with the new data (through your Chair or local Republican headquarters).
 - c) **Recognize** who the snowbirds are (e.g., June-August no trash out at curb). Check with them if they will be back to vote. It's illegal for the USPS to forward a ballot; however, you can help them to get the form asking to mail it to another address one time.
 - d) **Host** a house party and invite your neighbors to talk about politics and issues concerning your precinct.

4. **Drive** your neighborhoods periodically to note for sale signs to update your walking list, but also for move-ins.

SAMPLE SCRIPT: “Hi, I’m [YOUR NAME], one of your neighbors, and wanted to welcome you to the area...Have you had a chance to update your voter registration?”

A Republican realtor in your area may be able to provide you regular lists regarding move-ins; check with your LD or County Chair.

5. **Register** new Republican voters, either at their door or direct them to online at “Register” voters at www.servicearizona.com.
 - a) Each household and make sure all eligible voters in the home are registered. Those 17 years of age who will be turning 18 by the date of the next election are eligible to register.
 - b) Contact members of groups you belong to and register them to vote as Republicans in person or online.
 - c) Canvass the non-party-affiliated voters in your neighborhood; encourage them to re-register as Republicans.
6. **Participate** in District/County Republican Party events and activities including providing assistance to your local Republican Party by staffing registration drives and tables, by supporting local candidates, and by taking part in local fundraising efforts.
7. Be a **visibly proud Arizona Republican** – display yard signs, window signs, campaign buttons, bumper stickers; and supply your neighbors with materials and yard signs during campaign seasons.
8. **Recruit new PCs and other volunteers** in your precinct and communicate with them regularly. Adding volunteers means you can subdivide the precinct for more personal contact with the voters. It also means providing additional support and backup for each other and for your candidates. Develop winning strategies by utilizing the group’s collective skills, contacts, and energy to get the job done!
9. **Educate** yourself on key issues and topics, candidates, and ballot propositions. You are a resource to your precinct’s voters. Oftentimes, they will come to you for your opinion on current matters.
10. **Be a candidate** yourself to serve as a policy maker.

PARTY VOTING RIGHTS OF A PRECINCT COMMITTEEMAN

As noted earlier, precincts are organized into Legislative Districts. All of the PCs in an LD are members of the Legislative District Republican Committee, a political organization created under and subject to state law.

The District (LD) Committee is led by a District Chair who, along with other officers—1st Vice Chair, 2nd Vice Chair, Secretary, and Treasurer—are **elected by the PCs**.

The District organization is governed by District and its County's Bylaws, as well as Arizona Revised Statutes.

Some PCs may be extremely motivated, active, and participate in the full spectrum of roles. Others may be more limited in what they are able to do, but every PC is encouraged and expected to contribute to the overall effort.

REGISTERED REPUBLICAN VOTERS elect →

Precinct Committeeman (multiple per precinct) ELECT →

- Precinct Captain (elected among all the PCs in that precinct as the lead point person)
- Legislative District Committee (LD Chair and officers elected by fellow PCs, not applicable in some counties)
- County Committee (County Chair and officers elected by fellow PCs)
- State Committeemen (composed of PCs who have been elected by fellow PCs in their Districts/Counties) elect →
 - State Party Executive Committee Chair and officers
- Representatives to the State Party Convention elect →
 - National Officers and Delegates to National Party Convention

PCs MAKE THE DIFFERENCE DURING ELECTION CAMPAIGN SEASON

You will be called upon to do some of the following during election campaign season:

1. Reach out to all who want to volunteer within your precinct and get them active (utilizing the Party's volunteer database).
2. Obtain petition signatures and \$5 Clean Election contributions for Republican candidates to qualify them for the ballot.
3. Distribute Party and candidate literature through door-to-door canvassing.
4. Help identify where Independent and Party-Not-Designated (PND) voters stand regarding our Republican candidates and issues.
5. Hold house parties for Republican candidates.
6. Promote Vote-by-Mail (VBM) where needed due to health or travel that restricts voting on election day; and in-person Early Voting among Republican supporters.
7. Help the Party to ensure early ballots are returned.
8. Help ensure a strong and effective Get-Out-The-Vote (GOTV) effort in the final four days of the campaign. The Party will design the GOTV Plan with your help to implement it.
9. Recommend Republicans within your precinct to work as Poll Workers on Election Day; these are our front line of defense for voter protection.

To do so, we need to register every likely voter we find in each of our precincts.

Believe it or not, only 70% of Arizona's eligible voting-age population is registered to vote today. Not only do we have new individuals and families moving to our state every day, we have hundreds of potential

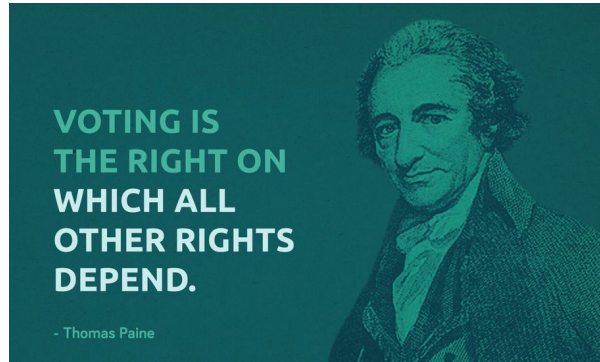


voters to reach out to in our very own neighborhoods right now.

These are the people we know as friends, people we know in our clubs, people we see and chat with at the grocery store. But for whatever reason, they are not voting. We can change this!

And, in addition to demonstrating a bit of your own leadership potential, you will make some great friends along the way that will last you a lifetime!

Precinct Committeemen are the bedrock of the Republican Party of Arizona!



Remember, the Republican Party believes in “community”. Take this opportunity to get to know yours better. Ask your neighbors their opinions on issues. Invite them to Republican Party events, town hall meetings with elected officials, and social gatherings with our Republican clubs.

Asking people you meet to volunteer and get active in one or more organizations is a great way to help someone become a dedicated Republican voter! In election years, your efforts should focus on preparing to eventually “get out the vote” for Republican candidates on the ballot in your precinct!

HOW ARIZONA’S REPUBLICAN PARTY IS STRUCTURED

Under Arizona State Revised Statutes (i.e., legislated law), there are three recognized political parties on the printed ballots for a given election: Republican, Democratic, Libertarian (Green is not). For partisan races (i.e., when the candidate declares his/her political party as in the case for Governor), the Primary Election may have several candidates from a party for each open seat. The primary declares a winner for each open seat to then run in the General Election.

The General Election typically has one candidate per open seat in partisan races.

It all “starts” with the Republican Precinct Committeeman. It is **THE pivotal goal to have every PC opening filled** with values-based, Constitutional (i.e., defined as the Founding Fathers created it), registered Republicans. From the PCs, come policies, platform, strategies, Party administration, and elected officials.

The Republican Party’s state, county, and local structures are:

The 12 OFFICERS of the STATE COMMITTEE elected by State Committeemen for 2-year terms are:

Statutory Meeting held in January on odd-numbered years

- State Chairman
- Secretary
- Treasurer

Non-Statutory Mandatory Meeting held in January on even-numbered years

- First Vice Chairman
- Second Vice Chairman
- Third Vice Chairman
- Assistant Secretary
- Assistant Treasurer
- Sergeant at Arms
- Assistant Sergeant at Arms

State Convention every four years for 4-year terms

- National Committeeman
- National Committeewoman

The State EXECUTIVE COMMITTEE

- 12 elected officers of the State Committee (listed above)
- 15 County Chairs
- 15 County 1st Vice Chairs
- 15 County 2nd Vice Chairs
- 27 Members-At-Large (3 from each Congressional District)
- 30 Legislative District Chairs (non-voting)
- President of the Arizona Federation of Republican Women, based on 2,000+ membership

The STATE COMMITTEE

- 15 County Chairs
- State Committeemen elected by each precinct's PCs (one member for every three elected PCs)

County Committees:

Each includes all PCs within that county. They meet in January after general elections to elect a Chair, 1st and 2nd Vice Chairs, Secretary, and Treasurer.

Legislative District (LD) Committees:

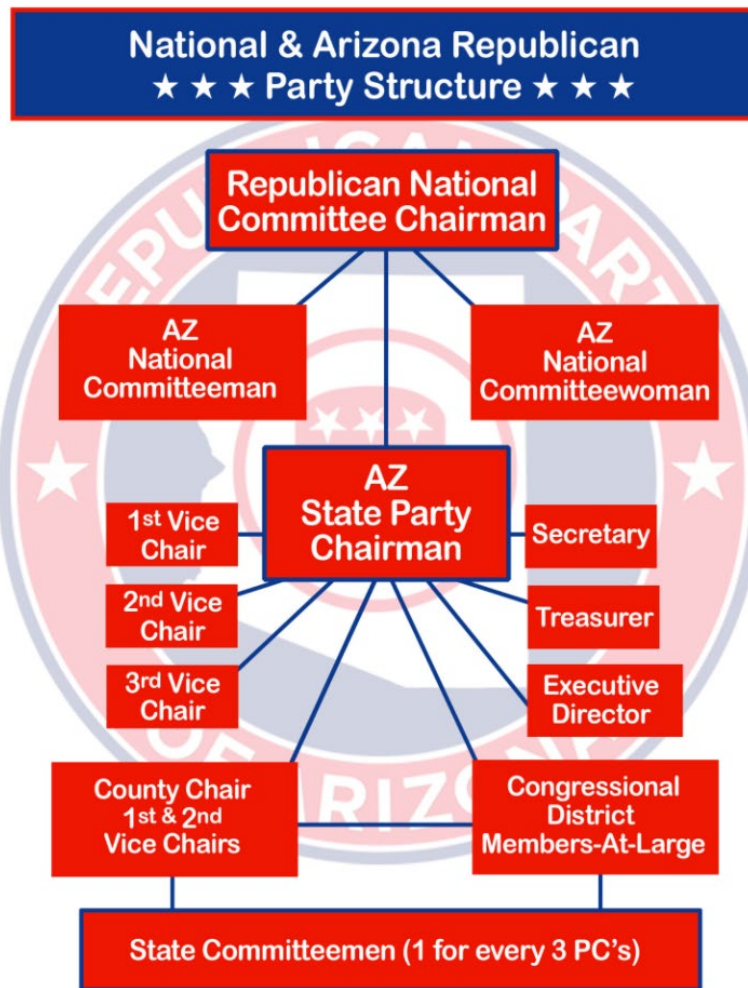
Exist in counties of more than 500,000 people (Maricopa and Pima Counties), and include all PCs within that Legislative District. Officers are elected at Organizational Meetings after the general election including a Chair, 1st and 2nd Vice Chairs, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer.

Precinct Committeemen:

Are elected one per precinct, plus one additional for each 125 registered voters of that party as of March 1 of the preceding general election year. Arizona has (July 2021): **1,489 precincts statewide** (including 743 precincts in Maricopa County). [Locate the statistics for your LD/County at <https://azsos.gov/elections/voter-registration-historical-election-data>.]

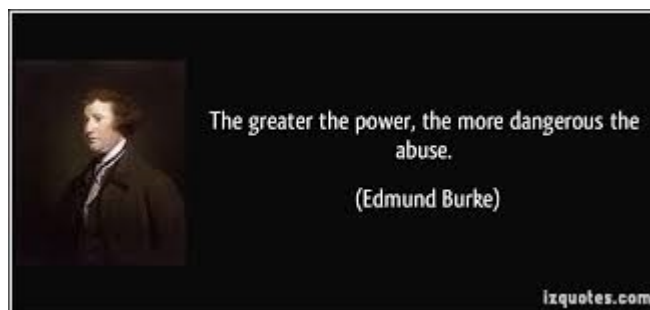
See diagram that follows.





For clarifying the image above:

- **Precinct Committeemen** elect their County Chair and officers. PCs elect the **State Committeemen** from their respective precinct. PCs elect **State Convention Delegates** who then elect the National Committeeman and Committeewoman.
- **State Committeemen** elect the State Party Chair, Vice Chairs, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer. They also elect Congressional District Members-At-Large.



Vote wisely at all levels of politics.

Chapter 4

Getting Started

Know your Precinct

Know your Neighbors

Know your Local Election Laws & Clean Elections Law

Know the Local, State, and National KEY Issues

Read All Official Communications

KNOW YOUR PRECINCT

Obtain a map of your area, often referred to as a walking map, from your LD or County Chair and study it. Know the boundaries. It's very helpful to know the number of houses and apartment complexes, the religious centers, schools, and businesses.

Note: To get a rough map indicating your precinct's boundaries, go to www.azredistricting.org and use the "zoom in" function on an interactive legislative map. For Maricopa County, really good precinct maps can be obtained at www.recorder.maricopa.gov/maps. To our knowledge, Maricopa is the only County Recorder that offers this online service. For everyone, this information is available on YOUR County Recorder's website (see Chapter 6 of this Handbook for a complete directory).

Describing YOUR Voting Area (fill in the blanks):

Precinct Name _____ Precinct # _____ Congressional Distr # _____

State Legislative District Name _____ LD Number # _____

Supervisor District _____ Ward (e.g., in Tucson) _____

School Board District(s) _____ City Council District _____

Precinct – General Boundaries (Natural, Crossroads, Landmarks)

Northern boundary _____

Southern boundary _____

Eastern boundary _____

Western boundary _____

Your Voting Area

Precinct Voter Registration & Republican Performance info (how many elections each voter participates in) - your Chair has this information; See Exhibit C for your local Republican Party contact information.



KNOW YOUR NEIGHBORS

Understand the **demographics** in your precinct: The economic and cultural makeup, number of union members, veterans, students of voting age, total Republican population, Independents, etc. You will obtain this information by canvassing your precinct and by checking the walking lists provided by the Republican Party of Arizona through your LD and County Chairs.

Get acquainted with the Republicans in your precinct; meet their families and learn their interests and concerns. Get to know them on a personal level as much as possible and make sure they know you are a resource for them. Provide them your phone number or a personalized business card (see Exhibit B).

SAMPLE INTRODUCTION:

Hi there. Are you [THEIR NAME]? My name is [YOUR NAME]. I live on [YOUR STREET] and I'm the precinct leader for our neighborhood. I just dropped by to introduce myself. My role is to provide you with party/election information, and to find out about which issues are most important to you.

Sample probes: Do you know what offices we're voting for in the next election? Are you familiar with the Republican candidates running in the election? Will you be able to attend our upcoming meeting for this area [PROVIDE LD MEETING DETAILS]?

Make sure that in households with at least one registered Republican, you ask all the other adults if they too would like to register Republican. Keep track of young people who will be turning 18 before Election Day and get them registered to vote. Most importantly, focus on relationships and build trust.

Note: We are not focused on registered Democrats; they are a priority only after you've gotten to know ALL the Republicans, ALL the Independents, and ALL the Party-Not-Designated.

Reading the Voters

Things to think about while you are out walking: Take a quick look around. What do you see and what might it tell you about the person whose home you are visiting? What might each of the indicators listed below tell you about the voters who live there?

Items around the yard/house

- Toys in sight
- Football, basketball, or soccer ball
- Religious symbols
- U.S. flag
- Union insignia
- Well-tended flower garden
- Type of car (moderate, expensive)

Items on the car

License plate

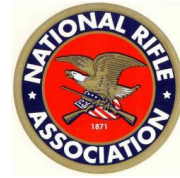
- Out-of-state
- Collegiate
- Patriotic
- Environmental
- Child abuse prevention
- Veteran



- Disabled

Bumper stickers

- Hate is not a family value.
- Rainbow flag
- My child is an honor student at...
- NRA
- Buy American
- Support our Troops
- Gold Star decal indicates parent of deceased military member
- Semper Fi
- Licensed Contractors Build Confidence
- Sierra Club
- Union Yes
- Police or Fire Department



GOT PATRIOTISM?
BUY AMERICAN

KNOW YOUR LOCAL ELECTION LAWS AND CLEAN ELECTIONS LAW

Know the deadlines for registering for the Primary and General Elections. Be aware of the laws concerning poll workers and poll monitors. Know the facts about state and city elections, school board elections, and bond elections.

With Clean Elections, know the deadlines for candidates to submit signatures and \$5 contributions. Be familiar with the \$5 Contribution forms, so you can help our candidates get their donations in on time.

Don't worry! You will learn all this information and more by simply attending your monthly District/County Republican Party meetings.

KNOW THE LOCAL, STATE, AND NATIONAL KEY ISSUES

Read your local newspapers to learn about the major concerns affecting your city, county, and state. Know the prevalent issues in your community and how people in your precinct feel about them. Stay informed by visiting the Republican Party of Arizona website (www.azgop.org) and your County Party's website.

Learn about important State issues and Republican Party positions. Finally, be up to date on what's happening in state government by visiting the State Legislature at www.azleg.state.az.us.

Your **monthly LD meetings** are invaluable to hear speakers on a given topic. For example, election integrity, redistricting, State bills in queue, meet elected officials, and vet candidates with Q&A opportunities).

We encourage you to add your email to www.RepublicanBriefs.org to keep up on policy thought, dialogue, and for a calendar of events among Arizonans.

Who can you trust?

- Look for sources of news that are not censored or filled with misinformation. Are the writers, organizations, outlets reliably unbiased OR if biased, what can you glean from that perspective. One suggestion is **Epoch News** is a conservative-based digital and print publication; once they have 50,000 subscribers in Arizona, they will place a news office in greater Phoenix (a goal for us to reach!).



- Alternative Platforms/Companies/Technology that are emerging that are not censoring, de-monetizing, or “woke” blocking.
- Sift breaking news stories through trustworthy fact-checking resources, especially in “real” time responsiveness. For example, regarding COVID-19 vaccination and masking research, Martin “Marty” Makary, MD, MPH surgeon and professor at Johns Hopkins School of Medicine <https://www.martymd.com/#blog>. Harvey Rische, MD, PhD Professor of Epidemiology at Yale School of Public Health; search the internet with “Harvey Rische covid” for articles and interviews.
- Share relevant updates on issues of interest to your 125 Walk List and conservative neighbors, including election integrity to provide reassurances on the value of their vote counting, no matter the obstacles. Focus on empowering, hope, and opportunities to make a difference.
- Avoid passing along hearsay or unsubstantiated facts (aka those are NOT facts); hyperbole and name-calling even if you believe warranted (Independents won’t be able to hear anything else you present). Be a person of integrity, someone your circle trusts, and *truly* represents conservative values and policies.

NEW Social Media Platforms

Conservative alternatives to Facebook, YouTube, Twitter, and Google are: Parler, MeWe, Rumble app (video sharing), ProtonMail.com (email), Telegram app (cross-platform messaging), Signal.org (cross-platform messaging), Gab.com (social networking). Peer-to-Peer texting with Rumbleup.com.

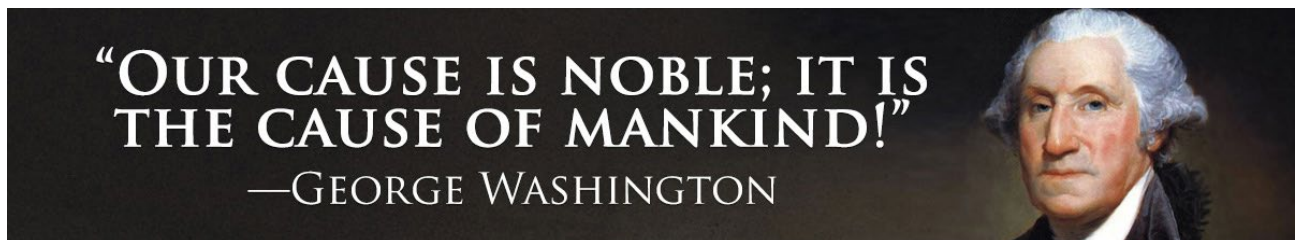
READ ALL OFFICIAL COMMUNICATIONS

Regular communications between the District/County leadership and Precinct Committeemen are essential to the success of our mission. Normally, an email is sent to all PCs at the same time, containing the same information. It is imperative that each and every email is opened and read.

Emails to an individual PC, or a select group of PCs, must also be read as they contain answers to questions posed, special requests, or notifications of special meetings such as a subcommittee.

Emails can also contain forwarded information from the national, state, or county parties that is beneficial to the district or PC. These contain notices of events the PC may want to attend, such as a visit from key national leaders or organizations.

Emails or texts may contain time sensitive information or a request for a Call to Action regarding upcoming votes at the city council, local school board, county supervisors, Arizona Legislature, or U.S. Congress.



Chapter 5

Canvassing

Effective Canvassing
Canvassing Tools & Tips
Canvassing Techniques
Frequently Asked Questions

EFFECTIVE CANVASSING

As a Precinct Committeeman, you know your constituency best. Your canvass will prove invaluable in your role as a PC. You will learn about the economic makeup of your precinct, what issues are important, what messages people are receiving from our candidates, and how the voters feel about the Party.

With this collection of information, you are the precinct "opinion maker". This means your neighbors and elected officials come to rely on you for details, advice, and help in solving public problems.

Why is Canvassing Important?

- Canvassing is a valuable method for mobilizing members and creating visibility for legislative and issue campaigns. Mature canvass networks have refined strategies and techniques in petitioning, targeting, voter registration, letter writing, and other grassroots campaigns.
- Field and telephone canvassing are effective means of outreach, education, and fundraising for advocacy and nonprofit organizations. Incorporating a canvass and effective database management support systems, allow an organization to build a strong, functioning grassroots membership and funding base.

The best way to accomplish this task is to get to know your neighbors and their needs. Canvassing does this. A canvass is walking door-to-door or phone calling to build relationships with the people in your precinct. Walking lists are available primarily through your District or County Chair or through the State Party, and along with your precinct map, are an important tool.

Make sure you follow through on all voter requests for help. If you don't know the answers to questions, say, "I don't know, but I will find out and get back to you."

Recruiting Canvass Volunteers

While you are canvassing, you will meet people who want to participate in the Republican Party. Keep them in mind for the following volunteer opportunities:

- Precinct Committeeman / Associate PC
- Precinct activities, for candidates, at special events
- Voter registration volunteer
- Poll watcher on election day
- Donor



Help Elect Republicans - Be a Volunteer!

Fill out the form below to join our grassroots army of volunteers. PLEASE PRINT.
You will be contacted by local Republicans with upcoming opportunities.

<i>County/ Legislative District/ Precinct Name</i>		<i>First Last Name, Nickname if any</i>
<i>Email/ Cell Phone</i>		
<i>Address City State Zip</i>		
<i>For a little more about you, check all that apply:</i>	<i>Volunteer activities, check all that interest you:</i>	<input type="checkbox"/> Other interests? Note here:
<input type="checkbox"/> Student <input type="checkbox"/> Parent <input type="checkbox"/> Veteran <input type="checkbox"/> Senior	<input type="checkbox"/> Register Voters <input type="checkbox"/> Republican PC	
<input type="checkbox"/> Professional <input type="checkbox"/> First Responder <input type="checkbox"/> Educator	<input type="checkbox"/> Phone Bank <input type="checkbox"/> Data Entry <input type="checkbox"/> Office	
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Walk & Knock <input type="checkbox"/> Write Letters to Editor <input type="checkbox"/> Write Postcards	<input type="checkbox"/> New OR <input type="checkbox"/> Update
<input type="checkbox"/> Fluent Spanish <input type="checkbox"/> Besides English, fluent in another? _____	<i>Important issues to you (use back of card as needed too):</i>	
<i>Will you host a House Meeting?</i>	<i>Will you be a Neighborhood Captain?</i>	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe	<input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/>	
<i>Serve on an LD27 Committee?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe		

Have interested volunteers fill out a Volunteer Card and give all the completed ones to your District/County Chair on a timely basis (see sample red card above). Ideally, as you find others in your precinct who desire to assist Republicans, you can make them Neighborhood or Block Captains.

Neighborhood/Block/Precinct Captains

Provide Service

"Service" is the key word to remember in neighborhood canvassing. With sincere service at the forefront, the voters in your precinct will come to rely on you and the Republican Party for answers to their questions and solutions to their problems.

1. Meet everyone. Start a relationship.
2. Let them know "they are not alone" and there are Republicans and others in the area who agree with them on values and policy.
3. Find out what issues are most important to them and share Republican principles with them.
4. Make sure everyone in each home is registered to vote.
5. Implement GOTV = Get Out The Vote strategies before each election.
6. Recruit volunteers.
7. Educate on issues.
8. Educate on candidates.



9. NEVER try to convince someone you are right, and they are wrong. We'll never gain support trying to convince people that way.
10. Let them know you're a Republican resource for them, there are Republican activities they can take part in, and candidates they can vote for who share their values.

CANVASSING TOOLS AND TIPS

Be Prepared when you Canvass to have with you:

1. Precinct map
2. Walking list
3. Pencils and pens
4. Informational literature (Party and/or candidate)
5. Voter registration forms
6. Boundaries for elections
7. Republican button, T-shirt, sticker, or other for identification
8. Something to carry your materials in
9. Water (hydration is vital in Arizona), hat (optional), sunscreen. If wearing sunglasses, remove at the door so voters can fully see your face.

Tips for When you Canvass

- Work in pairs, when possible, for safety, support, and fun.
- Determine optimal time of day/week to visit (meal times can be an irritation).
- Be prepared with what you will say. [Sample scripts provided in this Handbook.]
- Use walkways; don't cut across their property. Mail deliverers carry a few dog treats in case they happen upon a not so friendly dog; good idea!
- The more you canvass, the easier it becomes.
- NEVER leave political flyers in mailboxes (it is a Federal offense).
- No hard sell or argumentative demeanor.
- Be a resource to them and notify them of activities, events and functions, as well as required actions like calling our representatives.
- Do no harm. Never create a situation that ends in an argument. Thank them for their time. Don't raise controversial issues or disparage candidates.

CANVASSING TECHNIQUES

WALKING

Walking – Personal Visits. Face-to-face contact is **THE most effective way** to meet people, exchange information, and make an impression for the Republican Party and candidates. Your walking list contains house-by-house information in terms of registered voters, party affiliation, and whether or not they have voted in the last four elections (including local elections). This will tell you who the registered Republicans in your precinct are, and which houses may not have any registered voters.

Discuss the issues which are important to THEM. You can get an idea of what those issues are by looking for the following to give you more insight:

1. **Items on Display.** Bumper stickers or window decals: what issues are brought up? Do they indicate issue preferences? Do they indicate particular values?
2. **Religious Items.** Do they have any in view? What can you tell by the nature of their religious display?
3. **Family.** What type of family do they have? For example, if they have small children: childcare, education, and the future of our economy may be important to them. If they are an older couple: health care issues may be important, etc.
4. **Job.** What does the person do for a living? For example, if they are a teacher, what might that indicate about their values and daily concerns? What about a tradesman or laborer?
5. **Compliment them.** Find something to compliment them on when you introduce yourself. For example, if their lawn is beautiful, compliment them on it. Sincerely.

WALKING SCRIPT

Opening “Hello, is [NAME OF VOTER ON WALKING LIST] home? Hi, my name is [YOUR NAME] and I’m the Republican Precinct Committeeperson for the [NAME OF THEIR PRECINCT] precinct. I live in/near your neighborhood.”

Option 1 “I am calling to let you know there are lots of Republicans in our area, and that our county/district Republican Party is holding a meeting on [DATE] at [LOCATION and TIME]. I will be there, and I want to encourage you to come too. It’s a great opportunity to meet folks with shared values, learn more about political issues we’re facing, and meet candidates. “

Option 2 “Local Republicans are meeting to organize for future campaigns. I was hoping you could tell me about some issues important to you that need to be addressed.”

Closing “Thanks for your time. Let me give you my phone number, in case I can answer any questions you may have in the future. It’s [PHONE NUMBER]. I hope to talk with you again soon. Goodbye.”

It’s unlikely they’ll want to take the time to write down your phone number, so be prepared with something to hand them with your name, phone, and ideally an email too, along with your LD # and/or County (as the case may be) so there’s a point of reference for the voter. MUCH BETTER is having an economical **business card** to present that gives a professional impression of you, your LD, and Arizona Republicans as a whole.

Telephone Calls

If you cannot walk or *prefer* to call people, your walking list also contains phone numbers. Calling is another great way to break the ice, mobilize Republicans, and get the Republican message out. A phone script can help ensure you convey all the important information during that call.



PHONE SCRIPT

Opening “Hello, may I please speak with [THEIR NAME]? My name is [YOUR NAME] and I’m the Republican Precinct Committeeman for [NAME OF THEIR PRECINCT] precinct. I live in/near your neighborhood.”

Option 1 “I am calling to let you know our District/County Republican Party is holding a meeting on [DATE] at [LOCATION and TIME]. I will be there and want to invite you to attend. It’s an opportunity to meet like-minded people in our area and to learn more about current issues facing Arizona voters.”

Option 2 “Local Republicans are meeting to organize for future campaigns. I was hoping you could tell me about some issues important to you that need to be addressed.”

Closing “Thanks for your time. Let me give you my phone number, in case I can answer any questions you may have in the future. It’s [PHONE NUMBER]. I hope to talk with you again soon. Goodbye.”

House Parties

Invite Republicans in your precinct to your home to meet other neighbors who share the same values. At your House Party, have your fellow Republicans meet candidates and learn about issues. House parties do not have to be elaborate—lemonade and cookies are fine—and they help build your **Republican “community”**. It doesn’t even have to be in your own home; you can partner with another PC.

For a complete guide to hosting a Republican House Party (and other PC how-to support documents):



<https://tinyurl.com/m4erf626>

**No matter how you canvass your precinct,
EVERYTHING you do is valuable to our Republican Party.**

“Our common country is in great peril, demanding the loftiest views and boldest action to bring it speedy relief. Once relieved, its form of government is saved to the world; its beloved history, and cherished memories, are vindicated; and its happy future fully assured, and rendered inconceivably grand.

To you, more than to any other, the privilege is given, to assure that happiness, and swell that grandeur, and to link your own names therewith forever.”

*Abraham Lincoln to Congressional Representatives from the Border States
July 12, 1862*

FREQUENTLY ASKED QUESTIONS WHEN CANVASSING

Know the answers to these questions to best inform your precinct voters. Fill in the blanks here OR make a copy of this page and place it in Exhibit C with YOUR LD or County's details.

Legislative District: _____ Congressional District: _____ Precinct: _____

Local LD meeting is on the _____ of every month. Open to registered Republicans.

Time: _____ Location: _____

LD website: _____

U.S. Congressman: _____ County Supervisor: _____

U.S. Senators: _____

State Senator: _____ State Representative: _____

City Council Members: _____

Precinct Captain/Contact: _____

Republican State Chairman: _____ County Chairman: _____

District Chairman/Contact: _____

Can an Independent vote in the primary? [Yes, new in 2022]

Who can vote by Early Voting Ballot? [Anyone who requests. Have forms available.]

What is a Precinct Committeeman? [Have a flyer to hand out.]

What does our Party stand for? [Have a mini-platform available to hand out.]

Where do I get lawn signs, bumper stickers, buttons, etc.?

- ✓ Voter Registration Deadline: 29 days before an election
- ✓ Be familiar with the list of all elected Republicans and candidates. Suggest ways for precinct voters to get involved and volunteer.
- ✓ HAVE CANDIDATES' FLYERS and MATERIALS TO HAND OUT. **NEVER LEAVE ANY ITEMS IN A MAILBOX**; it is a federal offense.
- ✓ Encourage voters to read the Constitution and become familiar with it and the limited powers it conveys to the federal government. Encourage voters to challenge politicians when they overstep the Constitution's bounds.



Chapter 6

VOTER REGISTRATION

Overview

Qualifications

Handicapped Citizens

KEY Points to Remember

Tips, Increase Republican Registration

Canvassing the VOTERS

ServiceAmerica.com

Tabling

County Recorder & Elections - Contact Information

Frequently Asked Questions

OVERVIEW

It is as simple as it sounds. In order to get more Republicans elected to office, we need more voters registered as Republicans. As of July 1, 2021, Arizona's voter registration numbers are as follows:

	TOTAL	Republican	Others*	Democrat	Libertarian
Statewide	4,320,372	1,499,862	1,408,606	1,374,540	37,364
Maricopa County	2,626,724	908,613	877,472	816,385	24,254
LD27 South Mtn.	115,787	16,393	41,243	57,275	876

*Includes Independent, Party-Not-Designated "PND"

[Locate the statistics for your LD/County at <https://azsos.gov/elections/voter-registration-historical-election-data>.]

Of course, any registered voter is able to vote for any candidate of their choosing in the **General Election**.

In the **Primary Election**, typically a party registrant can only vote in their party's own primary. However, since the passage of the Arizona Open Primary initiative, persons not registered with the major parties may now vote in primary elections by designating the party ballot they wish to vote.

From a conservative Republican point of view, it seems counterintuitive to allow Independents and Party-Not-Designated ("PND") to choose a party's nominee when they are not a member of said party.

In 2020, here's a quick recap of **REPUBLICAN voters** in the Primary:

	Arizona	Maricopa County	LD27
Registered	1,389,466	849,313	14,948
Ballots Cast	752,669	444,604	4,835
Percentage	54%	52%	32%

These percentages of turn-out show how important Get Out The Vote for Republicans in the Primary Election! [Source: https://azsos.gov/sites/default/files/State_Voter_Registration_2020_Primary.pdf]



QUALIFICATIONS TO BE A REGISTERED ARIZONA VOTER

To be eligible to register to vote in Arizona, a person must be:

- A citizen of the United States
- 18 years old on or before the date of the next General Election
- A resident of Arizona for **29 days preceding the election**
- Able to write his or her name or make his or her mark (unless physically disabled)
- Not convicted of a felony or treason (unless restored civil rights)
- Not adjudicated an incapacitated person (see A.R.S 14-5101)

If the above qualifications are met, a Registration Form should be completed, signed, and returned to the office of the County Recorder, where the person registering resides. The County Recorder will send notification of receipt of form.

HANDICAPPED CITIZENS

Handicapped citizens may contact the County Recorder/Elections Department for information about polling places access, voting at home, assistance at the polling place and all other election related procedures.

KEY POINTS TO REMEMBER

You **MUST** re-register whenever you:

- Move
- Change your name
- Wish to change your political party affiliation

Some recommend that if your signature on file has changed significantly over the years, it's best to update your registration for that purpose.

VOTER REGISTRATION TIPS

You may use the state voter registration paper form or, if you have access to a computer, smartphone or tablet, use <https://azsos.gov/elections/voting-election/register-vote-or-update-your-current-voter-information> to register voters with a valid Arizona driver's license.

Arizona law requires the state voter registration forms to be returned to County officials as soon as possible after taking custody of the form, or the statewide voter registration deadline, whichever comes first.

While you are registering voters:

- Bring only ballpoint pens with blue or black ink.
- Use only the current version of the state's voter registration form
- Valid forms **MUST** include the voter's Arizona Driver's License number,
- Valid forms **MUST** be signed and dated by the voter
- If the voter has a disability and is unable to sign their name, then an individual may provide assistance but must complete the affidavit of assistance on the form.
- Valid forms **MUST** have affirmatively checked that the voter will be 18 years of age on or before the date of November's General Election and is a U.S. citizen.
- Encourage voters to provide a telephone number and email address.

- Don't let voters go until you check the WHOLE form for completion, signature, and date.

Remind your newly registered voter to **BE SURE to watch for notice of the updated registration**. After County voter registration officials receive and process their form, a voter acknowledgement card will be mailed to them. This card will confirm the information provided on the registration form and may tell them where they vote on Election Day.

Polling locations are subject to change, so it's always a good idea to double-check online or contact their County election board. If the voter does not receive a card within 3-4 weeks of completing the registration form, they should contact their county clerk or voter registration official.

(Note: There have been at least two known cases recently updating voter registration where the Motor Vehicle Department online system removed "Republican" party affiliation and changed it to Party-Not-Designated.)

It is a violation of Arizona law for an individual to pay a voter (or give goods) to register to vote, to vote, to tamper with a mail-in or other voted ballot, or to disclose how another person cast their ballot.

INCREASING REPUBLICAN REGISTRATION

While registration in the two major parties is increasing in Arizona at roughly the same pace, registrations of others not affiliating with a major party are rising at an even higher rate. How can we boost Republican registrations in the state of Arizona? Every vote counts.

There are tasks for everyone, regardless of their skill set. Whether door knocking or driving the door-knocker, manning a booth at an area event, phone calling, social media, text or email campaigns, updating database lists, or writing postcards (which have proven to be VERY effective), donors for printing and postage costs, there is an opportunity to truly MAKE A DIFFERENCE!



CANVASSING THE VOTERS

Identifying voters and recording that information is called "canvassing". Whenever you meet someone in your neighborhood, be sure to keep notes about their political affiliation and interests. You can also organize "block walks" or "phone banks" in your precinct to gather this information (these efforts are covered under "GOTV" in Chapter 8, but can be adapted for *identifying* voters.

Canvassing is one of the most effective ways to register new Republican voters. Not only will you be registering voters in your neighborhood, but you will also be establishing relationships with local Republicans. Be sure to register ALL eligible voters in Republican households.

Use your 125 Walk List or other targeted walk list to also keep temporary notes until you are able to enter that information into a computer system or share it with your LD Chair or designee to update the Party's database.

[Ask for details regarding two potential places to enter this data on the computer to the "GOP Data Center" or your own electronic spreadsheet. There is also software available, such as Voter Gravity or Grassroots Commando, which can be installed on a smart phone or tablet which allows for canvassing electronically.

This information can be downloaded into a voter database to keep up with Republican voters in each precinct. WE DON'T WANT TO REINVENT THE WHEEL or create needless duplication. Currently, just making notes on your walk list is most important; instructions will be provided for what to do thereafter.]

Regardless of where you make contact with a person—at a booth at a public event, staffing a phone bank, or standing in line at a store—the process is always the same.

Ask them: **Have you registered to vote?**

If going door to door, you only need to “ask” if the person does not appear on your assigned walk list. This happens when new residents have moved in, for instance.

If the person answers “no,” politely ask them: **Would you like to register to vote?**

If they say “yes,” provide them with the registration form and offer to help with any questions to complete it. Once it is finished, thank them and give them their receipt. Keep the main copy to turn in to your Legislative District.

If they need to take the form with them to fill in later, allow them to do so. Also inquire to provide additional forms for their spouse and/or children turning 18 years or older. Especially if you are a **Deputy Voter Registrar (DVR)**, collect the voter registration form before you leave. You do not have to mention registration to a person who is not interested in supporting Republican candidates. It's an easy process to be trained and become a DVR, information is on the county recorder's website or via their contact person there. For Maricopa County, check for training dates at voterinfo@risc.maricopa.gov.

If they have already registered, ask them what party. If Republican, thank them for their support. If you have any nominating petitions for candidates to get on the ballot, ask them to sign. If they answer Democrat or something else, thank them for being registered.

Complete the information on your walk list. When finished, thank them again and move on. Do not take more than 3-5 minutes at a residence. Keep going back until you have contacted every Republican family in your area. Next, contact Independents and PNDs.

In accordance with the Precinct organization suggested earlier in this manual, Block Workers should provide copies of their canvass walk list sheets to their Precinct Captains, who should then provide copies to the Precinct Chairman so that all the information ends up in one place where it can be organized and maintained.

For each day of door knocking, please complete a simple card. This helps in creating an overall strategy of how to reach the entire LD and to avoid duplication.

Here's a **SAMPLE** on the following page:

CANVASS COMPLETION CARD	
Date Canvass Completed: _____	Precinct _____
Area Covered in Precinct (subdivision, neighborhood, or blocks): _____ _____	
Volunteer's Name: _____	Phone: _____
Email: _____	Where From*: _____
Precinct Captain's Name: _____	
Phone: _____	Email: _____
*From which LD, organization, etc. (especially helpful for thankyou's)	

Utilizing the Data

Once you have collected and saved your data—use it! Be sure to let campaigns know what households want yard signs, bumper stickers or campaign literature (or offer to pick it up and distribute it for them).

Follow up with anyone who requested a voter registration form or needed extra time to fill it out.

Put those to work who said they would be willing to volunteer—whether as a block worker, neighborhood captain, phone banker, etc. Inform the local party if you find any possible donors.

Keep in touch with “undecided” voters whom you might be able to persuade to vote Republican. All the information you have canvassed is incredibly valuable to Republican campaigns in your LD, county and in the state.

SERVICEARIZONA.COM

Service Arizona, or “motor voter”, is a service of the Arizona Department of Transportation and the Secretary of State’s Office and allows people to update their voter registration online. Direct people to the website at www.servicearizona.com. The only item people need in order to utilize this system is their driver’s license number or the non-operating identification license number issued by the MVD.

TABLING (AKA SERVING AT A BOOTH)

What to remember when setting up a voter registration booth or table: Set up registration tables in neighborhoods where the majority registration is Republican (check the voter files via your LD or County Chair). This will ensure that the majority of people who approach your table are likely Republicans.

If you cannot set up a booth in a heavily Republican area, be sure to adorn your booth with lots of Republican Party paraphernalia. This will increase the likelihood of Republican approaching your booth and decrease the chances of Democrats doing so.

Important Note: By law, we must register **everyone who submits a voter registration form to us, regardless of political party affiliation.**

ARIZONA COUNTY RECORDERS & ELECTIONS OFFICES

The individual county recorders' offices across Arizona provide the most up-to-the-minute information regarding voter registration, voting guidelines, vote by mail, early voting, and polling places.

ARIZONA - COUNTY	WEBSITES as of November 6, 2021
Apache County Recorder	https://www.co.apache.az.us/recorder/
Apache County Elections	https://www.co.apache.az.us/elections/
Cochise County Recorder	https://www.cochise.az.gov/recorder/home
Cochise County Elections	https://www.cochise.az.gov/elections
Coconino County Recorder	http://www.coconino.az.gov/index.aspx?nid=195
Coconino County Elections	http://www.coconino.az.gov/index.aspx?nid=195
Gila County Recorder	http://www.gilacountyaz.gov/government/recorder/
Gila County Elections	http://www.gilacountyaz.gov/government/elections/
Graham County Recorder	https://www.graham.az.gov/239/Recorder
Graham County Elections	https://www.graham.az.gov/476/Elections
Greenlee County Recorder	https://greenlee.az.gov/elected-officials/recorder/
Greenlee County Elections	https://greenlee.az.gov/departments/elections
La Paz County Recorder	http://www.co.la-paz.az.us/213/Recorder
La Paz County Elections	http://www.co.la-paz.az.us/162/Elections
Maricopa County Recorder	http://recorder.maricopa.gov/
Maricopa County Elections	http://recorder.maricopa.gov/elections/
Mohave County Recorder	https://mohave.gov/ContentPage.aspx?id=129&cid=167
Mohave County Elections	https://mohave.gov/ContentPage.aspx?id=118
Navajo County Recorder	http://www.navajocountyaz.gov/Departments/Recorder
Navajo County Elections	http://www.navajocountyaz.gov/Departments/Elections
Pima County Recorder	http://www.recorder.pima.gov/
Pima County Elections	http://www.pima.gov/elections/
Pinal County Recorder	http://pinalcountyaz.gov/Recorder/Pages/home.aspx
Pinal County Elections	http://pinalcountyaz.gov/elections/Pages/home.aspx
Santa Cruz County Recorder	https://www.santacruzcountyaz.gov/287/Recorder
Santa Cruz County Elections	http://www.santacruzcountyaz.gov/173/Elections
Yavapai County Recorder	http://www.yavapaiaz.gov/govote
Yavapai County Elections	http://www.yavapaiaz.gov/govote
Yuma County Recorder	http://www.yumacountyaz.gov/government/recorder
Yuma County Elections	https://www.yumacountyaz.gov/government/election-services
FOR MORE DETAILS AND THE MOST CURRENT INFO:	https://azsos.gov/county-election-info

Voting Information

The Arizona Secretary of State Election Division's website provided the information for the chart above. Besides offering online voter registration, it has resources for individuals to check their polling location or vote center locations, mail-in ballot status, and elected officials.



VOTER REGISTRATION: FREQUENTLY ASKED QUESTIONS

Where can I get new voter registration forms?

New voter registration forms can be obtained from your County Clerk's Office, post offices, public libraries, your local Republican Party headquarters, and online at the Secretary of State's website.

Where and when do I turn in completed voter registration forms?

You can submit completed voter registration forms to either your LD or county Republican Party or directly to the County Registrar office. Scan each registration to ensure each is actually recorded. From the signature date on the registration, CONFIRM WITH THE REGISTRAR the deadline (typically 10 days).

Can a person convicted of a felony register and vote in Arizona?

In Arizona, a person is removed from the county voter registration rolls after being convicted of a crime AND incarcerated. Once released, a "convicted felon" may register to vote in Arizona. Each state handles voter registration and felony conviction differently; in Arizona, a person's right to vote is restored after being released from jail or prison.

Is there a deadline to submit a voter registration form?

Yes! In Arizona, voter registration closes 29 days before a primary, general, municipal, or special election. Always be mindful of when voter registration closes in our state as other states' deadlines may not apply to Arizona voters! Registration forms that have a postmark on or before the registration deadline must be accepted and processed by county voter registration officials (CHECK FOR MOST CURRENT RULES).

Does a person have to re-register to vote if they've never moved or changed their name?

No. In Arizona, a person residing at the same address is not required to submit a new voter registration form. Only if the person moves or changes their name is this a requirement.

Does a voter need their voter registration card to vote?

No, but it does help should their name not be on the poll book on Election Day. After processing the voter registration form, county officials will mail a voter acknowledgement card to the voter confirming their registration information and providing their polling place. Those cards are usually mailed about 2-3 weeks after the county receives the form. After this time has elapsed without a response, voters should be encouraged to contact their county clerk or voter registration office and ask for a replacement.

Am I registered to vote in Arizona immediately after turning in my voter registration form?

No. You are considered "pending" after your registration form is processed. This allows the officials to mail your voter registration card to you and allow it to be returned should the address not be recognized by the USPS.

What happens if I get a Democrat's voter registration form?

All forms you receive MUST be submitted to the County Registrar's Office, even if incomplete or inaccurate. By law, we must register everyone who submits a voter registration form to us, regardless of political affiliation.

Where do I register to vote online?

www.servicearizona.com

County Recorder websites. For Maricopa County, it's:

<https://recorder.maricopa.gov/earlyvotingballot/voterregistrationlookup.aspx>



Chapter 7

CANDIDATE SUPPORT

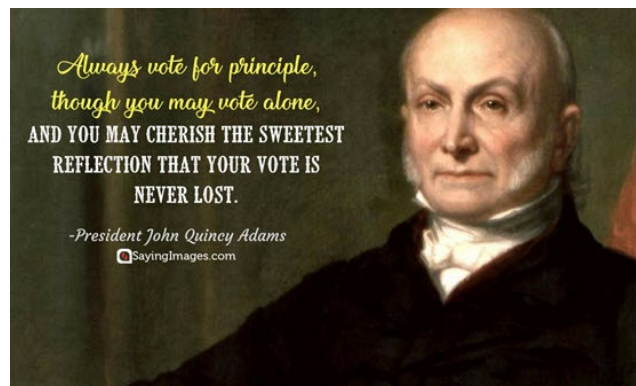
An Important PC Job
Qualifying a Candidate to Be on the Ballot
How Best to Support Your Candidates – Campaigning Options
Ballot Measures
NonPartisan Races
The Effort is Worth It!

AN IMPORTANT PC JOB

One of the PC's most important jobs is to campaign on behalf of candidates! This is where the true grassroots efforts by PCs will make the greatest difference. For the most part, your role in a campaign will be led by the candidate or the candidate's designee, whether that is a campaign manager or a volunteer coordinator, who will be following the candidate's strategic field plan. The assistance you provide is critical to a candidate's campaign.

QUALIFYING A CANDIDATE TO BE ON THE BALLOT

A candidate first must qualify for the ballot by obtaining the requisite number of signatures. To be a valid signatory, an individual must be registered to vote within the area in which the candidate is running, and in partisan elections, be a member of the candidate's registered party. Thus, individuals who sign a Republican candidate for a Governor's petition, must be registered Republicans from anywhere within Arizona. For a nonpartisan race, such as most city council races, signers simply need to be registered to vote (with any party affiliation) within the city boundaries.



Once candidates have filed statements of candidacy, you may obtain signatures for them. Visit the neighbors you have been in contact with as a PC; keep petitions in your car for when you see people you know.

In order for **YOU to become an elected PC**, collect signatures in your specific precinct; you can carry candidate petitions as well. Also, you may stand outside a library or other public place—with permission of the establishment—and solicit signatures.

Candidates usually try to get about 50% more signatures than actually required by law to ensure they have the minimum number of **valid** signatures. Signatures are verified that the information is in the correct format, legible, and whose signature correlates to a specific legitimate voter. **Note:** only ONE signature for each open seat is counted per person. For example, if there are four Republican Governor candidates in the primary election, you may have signed the petition of all four; **HOWEVER, only the first petition sheet filed will be counted with your signature for that candidate.** In other words, your signature on the other three

petitions will be invalidated. Best to research candidates as to how they align with your values and then only sign one petition.

E-Qual Online Candidate Petitions

This service by the Arizona Secretary of State provides an easy way to see all of the candidates for specific races at a given time. Each registered voter can electronically “sign” one candidate’s petition to be placed on the Primary Election’s printed ballot for EACH open seat. For example, you can sign for ONE U.S. Senate seat; but you can sign TWO choices for the Corporation Commission seats that are available in 2022. If a seat is uncontested (i.e., only one candidate is running for the one seat without any competitors), you can sign the petition for the printed General Election’s ballot. <https://apps.azsos.gov/equal/>

There is a voter verification screen to provide your first name, last name, birthdate; and then additionally your driver’s license number OR both your Arizona voter ID number and the last four digits of your Social Security number. You’ll then confirm the address of your residence before going to the list of those who have officially filed with the intention to run for office. There, you will click to sign the candidate(s) of your choice.

A great feature of using this system is that it confirms if your paper signature has been counted. It also tracks for you which petitions you have signed, allowing only one per open seat.

The site gives you prompts including:

- This petition is available to you to sign.
- You already signed this petition.
- The candidate has closed this petition. If you wish to contact the candidate, please view the petition for contact information.
- This petition is closed as the candidate has received the maximum number of signatures allowed to be collected via E-Qual. If you wish to contact the candidate, please view the petition for contact information.
- **You have signed the maximum number of nomination petitions allowed for this office.**
- You already signed this candidate’s nomination petition under the old district lines [acceptable under the Redistricting guidelines]. You are unable to sign this candidate’s nomination petition again, even though it designates a new legislative district [i.e., Redistricting is currently in the process of also renumbering Districts, such as LD27 looks like will become LD11]. The Secretary of State’s Office **will accept** nomination papers designating the previous and new legislative districts.

E-Qual system is now available for candidates running for municipal, county, and precinct committee offices for the City of Phoenix, Sierra Vista, and Huachuca City, which are among the first jurisdictions to use the upgraded system.

For Clean Elections Candidates

You can also help by getting \$5 contributions these candidates need if participating to qualify for Clean Elections funding. Any registered voter **within the candidate’s district or county, as the case may be**. These can also be made on the E-Qual site with a \$.46 service fee for each. <https://apps.azsos.gov/equal/>

Note: the \$5 contribution can be from anyone no matter what the party affiliation of the candidate or contributor. Thus, you may ask your Independent or Party-Not-Designated friends for contributions to support Republican candidates.

HOW TO BEST SUPPORT YOUR CANDIDATES — CAMPAIGNING OPTIONS

Simply put, candidates cannot do everything that needs to get done to win an election. This is where they rely on volunteers to be their surrogates in terms of walking, calling, emailing, and more. The time you took as a PC to canvass your neighborhood in non-election times, pays off for our candidates.

Also realize most voters will be aware of the major candidates, such as President, U.S. Senator, Governor, or Mayor, but may be less informed about the “**downticket**” (or “downballot”) candidates, those running for offices such as state legislature, city council, or school board. When people don’t have any information about these races, they tend not to vote in them at all. But you can change that!

Campaigning: Walking

The best way to help candidates is talking face-to-face with people in your precinct and leaving candidate literature. It is important for you to know basic candidate information, but it is more important to let them speak for themselves through their printed materials. If you are asked questions that are not covered in the literature, do not guess what the candidate’s answer is; write down the question, find the answer, and get back to the voter - or have the candidate do so if possible.

Who you are asked to contact will depend on the candidate’s field plan. The first contacts may be with Republicans who vote sporadically and persuadable Independents. Then, in order to drive high GOP turnout during GOTV, you will likely be asked to focus on Republicans who vote consistently. Some candidates may want literature distributed only in certain areas. Enlist the help of others - perhaps you know a student needing community service credit that can be fulfilled by leaving a candidate’s door hangers throughout your neighborhood.

Campaigning: Calling

If the telephone is your preferred method of communication, use it on behalf of candidates. Make sure you present the message the candidate wants to get across; ideally the candidate’s campaign will prepare a script for you to use.

Campaigning: Emailing / Social Media

This is an inexpensive and effective way to reach people. It should not be overused; none of us like spam, and during campaigns some people come to dread looking in their inboxes. But when used sensibly, emails will help introduce candidates to people you know (or have contacted) and carry candidates’ messages. Using social media, you can keep voters in your area aware of issues and Party and campaign events.

Campaigning: House Parties

When people actually meet a candidate, they often vote for that person because of their personal contact. For many races, especially where most if not all the candidates are unknown, personal contact may be all it takes to win that person’s vote and the votes of their friends. Most voters are thrilled to meet candidates, and house parties are a valuable way to make that happen.

Campaigning: Fundraising

Campaigns run on donations. You can help get contributions for GOP candidates by encouraging others to attend fundraisers or house parties from your precinct. In addition, fundraisers are great places to recruit volunteers! Please be sure you are coordinating fundraising events with the campaign to ensure compliance with federal and state campaign finance laws.

Campaigning: Publicity

Be a billboard. Post your candidates' signs in your yard, wear their buttons, add their bumper stickers to your car, share their Facebook updates, and most importantly share their message with your family, friends, and coworkers. Anything you do increases **candidate name recognition**. Purchasing campaign materials can be quite costly for the campaign; any help you or your fellow Republicans can offer to offset these costs will be greatly appreciated.

Other Ways You Can Help

Have an hour or two but can't walk or call? Find out what else a candidate needs to have done. It may be something as simple as stuffing door-hanging bags or logging data about sign locations, or addressing postcards for an event. Most candidates tell you that they could work on their campaigns 24 hours a day, 7 days a week. Much of that time is spent on tasks such as these.

Anything you can do to help candidates use their time more effectively is much appreciated and very useful!

BALLOT MEASURE ISSUES

All of these activities also apply to ballot issues you may want to support or work to defeat. Ballot measures require signatures to qualify and committees working for or against issues also must raise funds and awareness about the measure. By working for these issues, you will find new activists and voters to bring into the Republican Party. These often involve local policies and are a great way to get new folks engaged in the political process.

Our lives begin to end the day we become silent about things that matter. —Martin Luther King, Jr.

NONPARTISAN RACES

Although you will be working on behalf of Republican candidates, some of the races will be nonpartisan, such as school board elections. With a candidate's permission, reveal his or her affiliation when it will help the candidate, such as when you are talking to Republicans. But if you are in a heavily Democrat area, let the candidate's qualifications speak on their behalf instead.

THE EFFORT IS WORTH IT!

For candidates to succeed, they need your support. Any help you give them—whether it's stuffing envelopes, walking neighborhoods, or hosting a fundraiser—will bring them that much closer to winning the election. Winning an election alone, by oneself, is nearly impossible. Electing Republican candidates to local offices is just as beneficial to the Party as winning a statewide election. Having a strong bench of candidates and GOP office holders is vital to the long-term health of the Party, and even more importantly, to the health of our Republic.

**#1 Goal: Win Elections with Candidates
that Share our Values and Vision**

One Hundred Ways to Get There: There's Something for Everyone!

Chapter 8

WINNING ELECTIONS

Get-Out-The-Vote (GOTV)

Placing & Removal of Candidate Signs

Key Election Dates - Calendar



GET-OUT-THE-VOTE (GOTV)

GOTV efforts happen right before and during the Early Voting period and especially during the 72-hour count-down period before and on Election Day. The two most common GOTV efforts are block walking and phone banking.

Many times, local campaigns or county parties will arrange these and just ask you to recruit volunteers and be a part of it. However, there is no reason you cannot take the initiative to host one on your own.

Be prepared to answer basic questions about the candidate(s) or issues you are supporting or being a Republican in general. If voters ask questions you cannot answer, direct them to particular campaigns or to the county party or their local election office.

Block Walking

Block walking is the most effective form of volunteer voter contact. It can take up to several hours of your day but gives voters the opportunity to connect with you face-to-face and ask questions. Voters are often impressed that you took the time to come visit them in person.

Block walking involves organizing a group, or several groups, to walk door-to-door and remind Republican voters to vote (don't remind Democrats to vote!). Block walks usually happen during the two months before the general election and during the Early Voting period. (Block walking can also be useful for canvassing voters, as mentioned earlier in this Handbook).

If you can divide up your precinct into neighborhoods, and then blocks, with volunteers to cover each section, you've got your ground covered. You may join up with other precincts if you like, especially if there are targeted races which cover several precincts.

Arrange one central location and a time for everyone to meet before and after the walk. You can arrange shifts if you like; two-hour increments are usually appropriate. Assign leaders (preferably Neighborhood Captains or other experienced participants who know your precinct well) to lead each group. You will need to put together a "walk packet" for each leader. Walk packets should be provided on a clip board with pen and need to include:

- List of targeted Republican addresses and maps to those homes

The easiest way to do this is through the GOP data center which has the ability for your LD or county chair to pull an organized list with maps for you, according to those you have flagged as Republicans. The other option is to do this individually via your canvass records. Organize the addresses into the appropriate blocks and perhaps print maps yourself from online sources such as MapQuest, Yahoo! Maps, or Google Maps.

- Use the walk lists to record new information you find out about these voters.

Jot notes whether they were home or did you leave literature at their door? Which pieces of literature? Have the people voted yet? Will they vote for your candidate? Include a space for additional comments.

Have cars available to drive each group to their walk locations. Consider providing water, coffee and/or snacks before and after the walk.

Literature with polling locations and times is an excellent item to distribute to voters when walking. Many times, local campaigns or your local election office will have items like these. Otherwise consider creating some yourself (you can get polling locations and times from your County Chairman or local elections office). Only distribute these items by hand to the voter or leave it at their doorstep; **NEVER put anything in or on the mailbox—this is illegal.**

Here is a **SAMPLE WALKING SCRIPT** to use when speaking to voters at the door:

Walk Volunteer: “Hello, Mr./Mrs./Ms. [LAST NAME]. My name is [YOUR NAME], and I am a volunteer for [CANDIDATE’S NAME & RACE or LD/COUNTY PARTY]. I am stopping by to remind you to vote in the [TYPE] election on [DATES & TIMES]. Your polling location is [ADDRESS].” [Hand them literature.]

Voter: “Thank you.”

Walk Volunteer: “Will you need a ride to the polls?” [see Note below]

Voter: “Yes” or “No”.

Walk Volunteer: “If you need a ride, we’ll be glad to have someone call you and make arrangements.”

Voter: “Thank you.”

Walk Volunteer: “Thank you for your support and have a great day.”

Note: Communicate with the local party or local campaigns about possibilities for rides to the polls BEFORE offering this.

SAMPLE TO INVITE TO MONTHLY MEETING TO MEET CANDIDATES SCRIPT:

“Hello is [VOTER’S NAME] home? Hi, my name is [YOUR NAME] and I am the Republican Precinct Committeeman in this area, for [NAME OF PRECINCT] Precinct and live in/near your neighborhood and this is [NAME - If you have a partner].

“Your local Republican Party believes that it’s our job as PCs to let people at the top know what you, as a voter, think and make sure they listen.” What are key issues that are important to you?” [JOT DOWN NOTES]

At this point you might get a response like this, “That’s the problem, nobody is listening to us!”

“Well then, Mr./Mrs. [LAST NAME], if I understand you correctly, you want to be heard and would also like to be able to choose who your candidates are, rather than having them forced on you by leaders who don’t truly represent your values?”

If you get a negative here, just say, “Oh? Why do you say that?”

“There are many Republicans in our Legislative District, LD [#], who meet monthly on the [WHICH DAY] of the month at [TIME], located at [ADDRESS]. I will be there, and I encourage you to attend these meetings; they’re open to all registered Republicans. [NAMES OF CANDIDATE(S)] is scheduled to be there to speak and answer questions.

“Mr./Mrs. [LAST NAME], by actively participating in your district/county, you will have an opportunity to personally meet the candidates. Is this something you would be interested in?

“Let's make sure I have your information right...”

Verify phone number and type; some may only have cells.

“What is your email address so you can be informed about what is going on in the Party and other upcoming events?”

If they have children of voting age who are not registered, ask to register them.

“Your input is so very important; we’ll see you on [DATE] and share those concerns and meet the candidates” [IDEALLY, HAVE A SMALL HANDOUT WITH NEXT MEETING’S INFORMATION]

Whatever you say or do, you represent the Republican Party and should never antagonize or make untrue or derogatory comments about candidates of either party. When speaking to your neighbors, always listen for their feedback and make note of their comments and responses.

If you encounter questions that you can’t answer or have an aggressive voter, politely direct them to the appropriate website (candidate’s, LD/County, or otherwise) for more information or promise to get back to them if they pose a question. **ALWAYS KEEP YOUR PROMISES.**

PHONE CALLING SCRIPTS

OPENING “I am calling to let you know there are many concerned Republicans in our district and that our Party is holding a meeting on [DATE & TIME] at [LOCATION].”

OPTION 1 “I will be there and I want to encourage you to attend as well, where you will be able to share/voice your opinion.”

OPTION 2 “Local Republicans are meeting to organize for future campaigns. I was hoping you would tell me about some issues important to you and that you believe need to be addressed. Are you interested in joining me at this meeting and sharing your concerns?”

CLOSING “Thanks for your time. Let me give you my name and phone number [present business card], so that I can answer any questions you may have in the future. I hope to talk with you again soon. Goodbye.”

When you get an answering machine, have prepared, short and clear scripted message. Be resourceful and think about what you want to say and don’t ramble on. Remember the ideal time to call may be interfering with their dinner hour or favorite TV show time, so short messages and determining the right time to call back will generally be your most successful strategy.

ELECTION DAY GET-OUT-THE-VOTE TELEPHONE SCRIPT

Many elections are won or lost by less than ten votes. Your election day telephone operation could determine whether or not your candidates win the election. **NOBODY WINS WHEN NOBODY VOTES!**

VOLUNTEER1: Hello, this is [YOUR NAME], a Republican volunteer. Our records indicate you have not voted yet today. We are trying for 100% turnout of all Republicans in this precinct so we can win red. Do you need a ride?*

VOTER: No. I am waiting for my husband to get home from work. We always go together.

VOLUNTEER1: Great! Thank you so much. We appreciate your support.

VOLUNTEER2: Hello, this is [YOUR NAME], your Republican Precinct Committeeman. Our records indicate you have not voted yet today. We are trying for 100% turnout of all Republicans in this precinct so our candidates can win. Do you need a ride* or have you voted since our records were updated?

VOTER: No. I just thought I would go down later today.

VOLUNTEER2: There is often a line later in the day, especially after work. We are hoping many people will vote as early as possible to keep lines shorter for those coming in from their jobs to vote.

VOTER: Thanks. I didn't think of that. I will go to the polls right now.

VOLUNTEER2: Thank you so much. We appreciate your participation.

Note: If you treat all of your precinct work as a service to your neighbors, these election day calls will be *appreciated* as well as productive. *Know what the ride policy is before offering it.

GOTV CALL SCRIPTS

Calling before elections is very effective and those calls crafted with similar ideas as above will ensure our Party's success. Be creative and develop your own scripts in your own style.

Turn in Walk List Notes and Canvass Completion Cards – UPDATE LISTS

The Precinct Chairman (and perhaps the organization/candidate's campaign in charge of the block walk) should receive all the canvass sheets filled out during the walk. Reviewing this data can inform you who you can stop visiting (wrong addresses, those who have already voted, or those who will not be supporting your candidate), or who to visit again during your next block walk (anyone who was not home or who has not voted yet).

You may also learn other information like who may be interested in helping your cause in other ways than voting (they may ask for a yard sign or to invite them to walk with you next time).

PHONE BANKING

Studies have repeatedly shown that having an informed, motivated volunteer talking with fellow voters over the phone is very effective for reaching many voters in a short amount of time. It's great for those who



don't want to walk or don't feel comfortable on the computer, and they can come and go on their own time.

Phone banking involves having a group of volunteers scheduled to arrive at a particular place where phones are set up (either hard lines or mobile phones) and calling lists and phone scripts are available. It can be a great way for you to canvass voters too.

This will take a few people from your precinct team to prepare and at least one to oversee the activity and be available to answer questions. You may join up with other precincts if you like, especially if there are targeted races which cover several.

Possible phone bank locations are the county party headquarters, campaign headquarters, or local businesses with available quiet space or after hours. Try to use a place that has easy access and parking for volunteers. Avoid having volunteers making calls from home if possible.

Depending on the space you are using, hard lines may be accessible. Mobile phones can often be borrowed from local campaigns.

The best place to pull calling lists is from a GOP data center or from your own canvassing records. You only want to pull names and phone numbers of those voters that have been identified as Republican voters. Divide the call list up among your volunteers. Record the results of each call with their name and phone number. Did they answer or did you reach voicemail? Have the people voted yet? Will they vote for your candidate? Include a space for additional comments.

Early Voting vs. 72-Hours

The main difference between communicating with voters during the Early Voting period and the 72-hour period is **urgency**. During the Early Voting period, voters usually have one to two weeks to get to any of the nearby polling locations. During the 72-hour period, voters only have one day and one location left where they can make their voice heard. Remember to incorporate this into any scripts you use for your block walkers or phone bankers.

SAMPLE PHONE SCRIPT

Customize this to the election or campaign to which you are referring, and to whether you are calling during Early Voting or the 72-hour period.

Note: You can obtain polling locations from your county chairman or local elections office. Communicate with the local party or local campaigns about possibilities for rides to the polls before offering this.

Phone Volunteer: "Hello, Mr./Ms. [THEIR NAME]. My name is [YOUR NAME], and I am a volunteer for [CANDIDATE'S NAME or LD/COUNTY]. I am calling to remind you to vote in the [TYPE] election on [DATES & TIMES]. Your polling location is [SPECIFIC ADDRESS]."

Voter: "Thank you."

Phone Volunteer: "Will you need a ride to the polls?" [See Note below]

Voter: "Yes" or "No".

Phone Volunteer: "If you need a ride, we'll be glad to have someone call you and make arrangements."

Voter: "Thank you."

Phone Volunteer: “Thank you for your support and have a great day.”

PLACING AND REMOVAL OF CANDIDATE SIGNS

Some PCs find this task enjoyable and look forward to it every election year! Name recognition for the voters is pivotal to success at the ballot box, which is why yard and window signs are really a crucial element to a successful campaign.

Pursuant to Arizona State Statute §§ 16-1019.H, signs may only be placed upon the public right of way no earlier than 60 days before the **Primary Election** date and must be removed no later than 15 days after the **General Election**.

Maricopa LD4 prides themselves in strict obedience to these statutes. Signs they have placed are picked back up just as soon after the election as possible. As the 15-day time limit approaches, they also pick up all Republican signs they see and place them into storage. Those candidates are advised to come pick them up or they will dispose of them. If the latter, LD4 re-purposes the frames and key components for its events.

LD4 offers all Republican candidates the option of having it place their signs for a fee at the polling places in their district the night before (Monday) the Primary and General elections. PCs will drive to the polling places pick the signs up the following day (Wednesday) after the election.

Hiring the local football team to place signs has worked very well, with a PC driver who has created a map (helpful for year to year) and/or is noting where each sign is for easy pick up. The LD writes a check to the football booster club; it’s a win-win.

KEY ELECTION DATES - CALENDAR

November Jurisdictional Elections – November 2, 2021

Check your voter registration status or register to vote at: <https://my.arizona.vote/>

To learn how to request a ballot by mail or sign up for the Permanent Early Voter List, go to: <https://azsos.gov/votebymail>

NOTE: All voter registration deadlines are pursuant to A.R.S. §§ 16-120 & 16-134.

More than half of Maricopa County voters had an election in November 2021. From school district bonds and overrides to city measures, 25 Maricopa County jurisdictions participated in the November 2, 2021 election. The date sequence was:

September 18	Military and Overseas Ballots Mailed
October 4	Voter Registration Deadline
October 6	Ballots Mailed, Drop Boxes Available
October 22	Last Day to Request a Ballot in the Mail
October 26	Last Day to Mail Back Your Ballot
November 2	Election Day!

For ANY election, find the list of participating jurisdictions with your County Recorder. Maricopa provides short tutorial videos regarding: What ID Do I need to Vote in Person? How to Track your Early Ballot. Are Ballot Tabulators Secure? Check to see if you’re eligible to vote in a particular election at www.BeBallotReady.Vote.

November Jurisdictional Elections – November 8, 2022 [Subject to Finalization]



The following election dates reflect elections to be held in 2022. Please check with your County Recorder via <https://azsos.gov/county-election-info> for more information on whether your jurisdiction is holding an election and which races might be on your ballot.

ELECTION DATE	ELECTION TYPE	DEADLINE FOR VOTER REGISTRATION	DEADLINE TO REQUEST BALLOT-BY-MAIL	EARLY VOTING BEGINS/ BALLOTS MAILED IF REQUESTED
March 08, 2022	Select Local Jurisdictions	February 07, 2022 at 11:59pm	February 25, 2022 at 5pm	February 09, 2022
May 17, 2022	Select Local Jurisdictions	April 18, 2022 at 11:59 PM	May 06, 2022 at 5:00 PM	April 20, 2022
August 02, 2022	State Primary Election	July 05, 2022 at 11:59 PM	July 22, 2022 at 5:00 PM	July 06, 2022
November 08, 2022	State General Election	October 11, 2022 at 11:59 PM	October 28, 2022 at 5:00 PM	October 12, 2022



THE PRICE
OF APATHY
TOWARDS
PUBLIC AFFAIRS
IS TO BE
RULED BY
EVIL MEN.
-PLATO

“Wherever the people are well informed they can be trusted with their own government.”

Thomas Jefferson
Letter from Jefferson to Richard Price
Jan. 8, 1789

PROCON.ORG

Chapter 9

Recruiting More Volunteers

The Importance of Volunteers
Recruiting & Managing Volunteers
Recruiting Tips

THE IMPORTANCE OF VOLUNTEERS

Many PC tasks, especially during an election cycle, become more manageable if you recruit additional volunteers. Keep in mind these volunteers also may be future leaders of the precinct, the region, and the Party.

When you're getting volunteers, be sure you know exactly what you want people to do. Define the jobs or activities, and make sure these are not simply "grunt work" or dull jobs no one else wants to do. Think about the work to be done and the skills of the volunteers you recruit and try and match them as much as possible.

RECRUITING & MANAGING VOLUNTEERS

Calling Other Republicans

The number one way to get others active is to call the people in your precinct who have signed up in the past to volunteer with the Party and invite them to take part in a precinct-based activity. Your District/County Chair or PC Coordinator has up-to-date lists of who these people are (e.g., through the Campaign Sidekick app) and would be glad to share them with you. <https://azgop.com/sidekick>

Another method of recruiting volunteers is to call the high-efficacy Republicans in your precinct. From your lists of former volunteers and of actively voting Republicans in your precinct, you will likely identify several individuals who might help and even possibly serve as neighborhood captains or new PCs.

When calling volunteers from previous years, be sure to thank them for their past service to the Party before asking them to volunteer again.

Approaching Prospective Volunteers

Here is a **SAMPLE SCRIPT** with a general way you might approach voters to volunteer:

OPENING Hello, may I speak with Mr. / Ms. / Mrs. [THEIR NAME]? Good evening, my name is [YOUR NAME] and I'm a volunteer with the local Republican Party. We're organizing our precinct to get more Republicans active in our community.

OPTION 1 The coming election will be very important for our city/ county / country, and we're working to elect Republicans who agree with our values and will fight for our priorities.

OPTION 2 We stand to lose a lot of support for people in our community unless we turn out in mass to vote. There are so many Republicans and other concerned citizens in this precinct who need to know the facts behind the key issues we're facing.

CLOSING Would you like to hear about our plans for getting this done? We're having a meeting on [DATE, TIME] at [LOCATION] to get organized.



There's no obligation other than to be interested. Will you be able to come?

Managing Volunteers

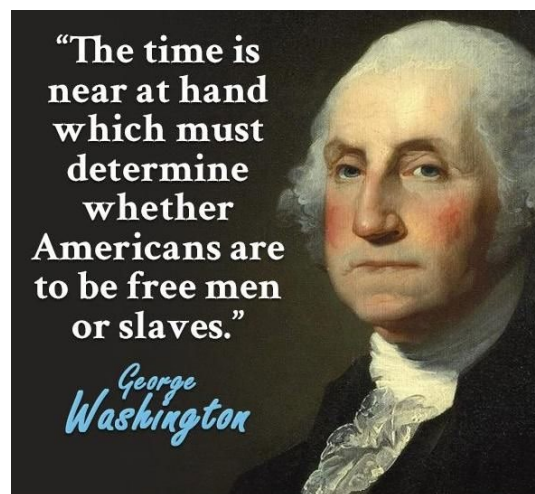
When you have your volunteers on board, orient them to the tasks at hand, the purpose, the desired results, and strategies for success. Make sure they know how much time is likely to be necessary to complete the task. If any training is required, find out if the state, district or county Party, or a candidate may be able to provide such training and invite all volunteers you know to join in.

Make sure your volunteers are acknowledged for their work. Show your appreciation and that of the candidates and the Party. Make sure you listen to volunteers' suggestions to improve how the job gets done.

RECRUITING TIPS

Ways to effectively recruit and maintain volunteers also include:

- Get acquainted. Hold social events in conjunction with your county Party, such as: pancake breakfasts, ice cream socials, meet the candidate coffees, etc.
- Talk about what issues are important to them and consider holding another meeting where a policy issue of interest is discussed.
- When people ask to get involved, start them slowly and try to match their skills with tasks in the precinct. Also, notify your District or County Chair immediately to assist with proper placement in a volunteer job and to arrange for appropriate training.
- Identify activists already living in the precinct such as Pro-Life, Purple for Parents, 2nd Amendment, Veterans, pro-Trump's America First agenda, and other core groups usually aligned with GOP positions.
- Obtain a list of supporters from elected officials or past candidates.
- Ask people to be involved. People like to be asked, and unless they are self-directed, they usually will wait until they are asked before they get involved.



Chapter 10

OTHER OPPORTUNITIES FOR PC INVOLVEMENT

BECOMING MORE INVOLVED

Voter Registration Committeeperson: Develops, coordinates, and implements plans with other District / County PCs and volunteers to register more Republicans.

Precinct Committeeman / Volunteer Coordinator: Works closely with District or County Chair in training and communicating with PCs and other volunteers and encourages greater participation by all local Republicans (remember though, recruitment of conservative PCs with our shared values is everyone's job!).

Precinct Captain / Area Precinct Captain: Works closely with Precinct Committeemen to ensure training is completed; resources, support and encouragement provided, and goals are met. The APC oversees 5-8 Precinct Captains or Precincts, depending on the size of the precincts by population and geography. For example, small precincts are better served by aggregating together for comradery and walking partners.

County Get Out the Vote (GOTV) Coordinator: Acts as liaison between the District, County and Statewide Coordinated Campaign to organize and implement the early voting and GOTV plans.

Communications / Social Media / Education: Coordinates with State Party Communications Director to implement communications strategies, including increasing social media capacity, letter-writing campaigns, press releases, and press-related events.

Record Keeping / Data: Coordinates data management efforts, working closely with the state Party to maintain both volunteer and voter lists.

Young Republicans (YRs), College Republicans, & High School Republicans: Works closely with Arizona YRs and acts as liaison with local Party volunteers to accomplish YR goals.

Coalition Building: Works to establish and maintain relationships with like-minded community leaders to promote the Republican Party message and create opportunities for mutual benefit. Works closely with district / county Party leaders as well as the state Party to coordinate and communicate efforts to create a more inclusive Party.

Phone Tree Coordinator: Coordinates data management efforts, working closely with the state Party to maintain both volunteer and voter lists.

Postcard Writing Coordinator: Schedules get-togethers for handwriting postcards to targeted precinct voters.

Newsletter: Acts as contributor or editor and organizes monthly newsletter or e-newsletter for distribution within the district or county.

Donor Committeeperson: Plans and hosts fundraisers for candidates and the local Party organization.

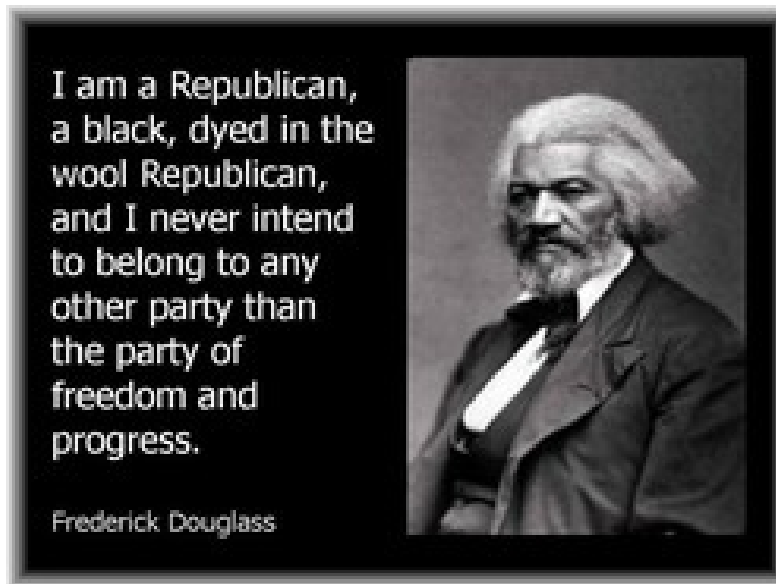
Chapter 11

Navigating Legislation – Right to Speak!

How to Set Up a New “Request to Speak” (RTS) Account

How to Use the RTS System

The Importance of Accountability in Government



HOW TO SET UP A NEW “REQUEST TO SPEAK” (RTS) ACCOUNT

New accounts need to be set up in person at the Arizona State Capitol during normal business Hours or by your representative. Go to <https://apps.azleg.gov/Account/SignOn> and select **Create Account**.

You (OR someone who is authorized by you to open an account for you) will need your:

Email _____

Email Password _____

First Name _____ Last Name: _____

HOW TO USE THE REQUEST TO SPEAK (RTS) SYSTEM

1. For complete instructions, please refer to the Request to Speak Manual: [www.azleg.gov/alispdfs/Using the Request to Speak Program.pdf](http://www.azleg.gov/alispdfs/Using_the_Request_to_Speak_Program.pdf)

The manual is also in your download folder (with other how-to supporting documents) at:



<https://tinyurl.com/m4erf626>

2. Once your account is activated:
 - Go to <https://apps.azleg.gov/Account/SignOn> and select **Sign Into Your Account**.
 - Enter your account information.
 - Select **Request to Speak** or **Bill Status Inquiry**.
3. From **Bill Status Inquiry**, enter the Bill # (e.g., HB2196) and click SEARCH. Then:
 - Click the options in the dark blue bar to find **Overview**, **Bill Status**, **Sponsor**, and **Documents** (i.e., the wording of the bill).
 - Click **RTS Current Bill Positions** to see a list of those who support or oppose the bill.
4. From **Request to Speak**, you can
 - Search **Upcoming Agendas** for the House and Senate.
 - Enter a **New Request** (voice your “thumbs-up” or “thumbs-down” opinion on a bill).
 - Submit your request to attend a committee hearing, and speak in person or via Zoom.
 - Check **My Bill Positions** and **My Requests**.
 - View all comments on a bill from **Agenda Search**. Select House or Senate, the Committee name, and/or the Bill #, then SEARCH.
 - Click on the bill, then click on the circled arrow in the left column to view the list of people for or against the bill and their comments.

THE IMPORTANCE OF ACCOUNTABILITY IN GOVERNMENT

The purpose of the Constitution is to define the area in which public officials can serve to their utmost ability, but at the same time, provide strict limitations, to chain them down from mischief (i.e., personal proclivities toward egomania and self-aggrandizement).

It is immensely important to be informed about your elected officials and their actions while in office, and yet, holding our leaders accountable is rarely accomplished. A solid understanding and thorough research of issues and the actions or inactions of our representatives has to be addressed. This can be done online and is easily accessible.

“The public cannot be too curious concerning the characters of public men.”
Samuel Adams

“Resolve to perform what you ought. Perform without fail what you resolve.”
Benjamin Franklin, 1771

Get to know your legislators and officials:

- Who are they? Be knowledgeable about each and every level of government—municipal, county, state, and national (Federal).
- What is their background; and in particular, their resources and the sources of their supporters and donations?
- Research their platforms. Be familiar of their specific stances and the legislation they voted or the issues they support. Make sure you know exactly where they stand in order to determine how the candidates will best represent you.

Meet Your Federal Representatives - Most congressmen (and some senators) schedule visits to their districts in what are called “town hall meetings”. Attend these meetings and ask questions about their performance in Washington, D.C. Make a point of visiting and getting to know the personnel at your representative’s district office. Share pertinent information with these individuals.

Meet Your State Representatives - Get to know who represents you at the state level. Introduce your state representative and senator to the growing number of resolutions opposing federal activity that are being considered and passed by state legislatures. Informing your state legislators will produce large dividends.

Attend Local Government Meetings/Hearings - Your attendance at local government meetings, such as city council, county boards, school boards, etc. can play a vital role in monitoring what is happening and to evaluate the job performance of your local officials.

Never be confrontational with these individuals, always remain polite and respectful. You can be influential just by attending these meetings, taking notes, and asking questions. This is a very effective way to get the attention of officials who will realize that their constituents are paying close attention to what they do.

The minutes may be posted online, enabling your awareness of proceedings if you are unable to attend the meetings; however, your continued presence will send a strong message of the expectations you have and of the IMPORTANCE OF THEIR RESPONSIBILITY AND ACCOUNTABILITY to the electorate.

Don’t be shy about discussing your efforts to keep our elected officials accountable in your conversations with your friends, relatives, and precinct voters. Encourage them to get interested and involved. YOUR being informed is an essential ability to develop as an active PC. Some situations may require more in-depth information about government actions. It is important for you to know where that information is available and that you have the right to access it.

“Nothing so strongly impels a man to regard the interest of his constituents, as the certainty of returning to the general mass of the people from whence he was taken, where he must participate in their burdens.”
George Mason

Chapter 12

Event Ideas & Resource Samples

Event Ideas

Letters, Email Samples

Business Card, Namebadge, Postcards

EVENT IDEAS FOR VOTER REGISTRATION, SIGNATURE PETITIONS, CANDIDATE SUPPORT, VOLUNTEERS

Recruiting Volunteers

Thank you LD18 for this strategy: Hosted by 3-4 PCs in a precinct **HOME** or **COMMUNITY CENTER**, 6-7:30pm. Invite registered Republican voters in the precinct (if small numbers, two precincts) to get acquainted and share opportunities to engage.

Sample Agenda:

Socializing (30 minutes)

Presentation (20 minutes) by hosts: What's a PC and why each chose to become one now. What's at Stake in 2022 - offices up for election; turn these red and it will make a difference in policy issues important to our values! Issues facing our country; explain how these matter. **You can make a difference, be informed, be involved, be connected.** Ask attendees to "join us."

"Join Us" sign-up sheet for each attendee (goal: 30), collecting their best contact information and feedback on what matters most to them.

Three take-aways:

- Stay informed - where to go for non-censored news
- Stay involved - what you can do today [sharing volunteer opportunities]
- Stay connected with us - Telegram group to share information and next steps

Our big ask: Who else do you know that needs to join us?

Costs: Light refreshments, print invitation (hand delivered or mailed), print sign-in and sign-up sheets, nametags, welcome yard sign(s) at the event locations

Republican Visibility in the Local Community

These can be mobile as in individuals circulating with clipboards or literature in crowds waiting for admission to a public event; setting up a booth that includes campaign materials; having a table display.

ALWAYS have a professional, uncluttered, clean display by well-groomed, in appropriately-patriotic apparel.

- Rodeos
- Air Shows
- Gun Shows
- Local, County, State Fairs

Neighborhood Get-Together

Modified concept presented by Maricopa County Republican Committee (MCRC).

Welcome to [NAME OF PRECINCT] Precinct Republicans!

Precinct Engagement Initiative: Kick-off Date [PLAN CALENDAR]

Goal: To hold at least one Republican event in each Precinct in each Legislative District per year.

It creates opportunities to go beyond just our fellow PC friends, to build a **“Republican community”** within each precinct. Together, we strengthen the Republican Party at the grassroots, by actively engaging with our voters through events, voter registration, and community involvement. Get to know the voters as friends! Shared emails, phone numbers, and understanding their interests will come naturally!

Need: Use 125 Walk Lists of Republican voters in your Precinct, a little creativity, and a lot of tenacity. It’s great keep them small, neighborhood-based, simple, authentic, fun, inexpensive, and repeatable.

Food: Potluck, family picnic at the park, ladies luncheon, coffee in the cul-de-sac, barbeque

Service Ideas: trash pickup, collection drive, carpool to a larger community event

Voter Registration: Table at the park on Saturday morning, area event, local restaurant, door to door

Reoccurring: Saturday morning coffee, Tuesday night at the local comer pizza, sports game event in the park, parents meet while kids have a playdate at the park, book club

Special Events: Holiday parties, honoring veterans, meet & greets, invite candidates

Extra Tip: Attend as many nonpolitical events in your Precinct as you can to meet new people.

SAMPLE INTRODUCTION LETTER

Legislative [District/County # and Name]

[DATE]

Dear Fellow Republican,

My name is [YOUR NAME] and I am the Precinct Committeeman in your neighborhood. I want to introduce myself to let you know that this is a very important election year and the Republican Party is committed to changing the make-up of the legislature and breaking the Democrat majority in the House of Representatives.

And, of course, we are fully behind the election of [CANDIDATE’S NAME], to the U.S. Senate!

As a father of a teenage daughter, I am very excited that Legislative District [#] has a strong and viable candidate to replace Democrat [INCUMBENT]. Her/His name is [REPUBLICAN CANDIDATE’S NAME], and she/he is a candidate for the State House of Representatives. She lives in [CITY] and currently serves [EXAMPLE OF CREDENTIALS such as Chairman of the School Board]. She/He truly embodies conservative Republican values and thinking and is badly needed in the legislature for many issues, including improvement of education in Arizona.

As a Precinct Committeeman, it is my job to make you aware of this opportunity and get your support. Please call me ASAP so that I can stop by at your convenience and provide you some information about [CANDIDATE].

Thank you for your time,

[YOUR NAME]

[PHONE, EMAIL]



SAMPLE GET-OUT-THE-VOTE LETTER

[DATE]

Dear [REGISTERED VOTER],

If you voted in the primary, thank you very much for participating in the political process! Both [NAME] and I were elected Precinct Committeepersons (PCs) for our neighborhood, [PRECINCT NAME] Precinct. The grassroots work of any political party is performed by PCs, so thank you for supporting us and the Republican Party.

Most importantly, I want to encourage you to vote in the upcoming general election. I'll be walking the neighborhood several times between now and the election. If I don't get a chance to stop at your house, or you're not in, please accept this reminder that we need your vote November 6th. Please, take the time and to vote in person. If you need to, consider voting early by absentee. If you have not received an absentee-by-mail request card and would like to receive one, please give me a call and I'll have the request card sent to you.

By the way, our next legislative district event for LD[#] is at [LOCATION] on [DATE]. Join us at [TIME] for [QUICK AGENDA HIGHLIGHT]. Our guest will be [NAME & OFFICE, if applicable].

Again, thanks for supporting [FELLOW PC'S NAME] and me on the ballot in the Primary. We'll be serving this precinct for the next two years. If you have any questions, please give us a call at [PHONE #].

Regards,

[YOUR NAME]

Precinct Committeeman

[LD#/COUNTY NAME] Republicans

SAMPLE EMAIL WELCOME

Hi!

At your request, we have added you to our Republican Party email database. We will not wear out our welcome. We send email meeting alerts, news and commentary maybe once a week.

We do not add your name to other databases. However, you yourself can select which GOP email alerts you would like to receive. Look at the options below my signature.

Our next [TYPE such as LD# or Candidate Forum] meeting is [TIME & DATE] with [GUESTS/SPEAKERS] at [LOCATION].

[INCLUDE HIGHLIGHTS such as Guests include.... (specific issue-based information, for example, redistricting, legislative bills, action steps to take, etc.)]

We thank you for your interest.

Best regards,

([YOUR NAME])

Precinct Committeeman

[LD#/COUNTY NAME] Republicans

[ADD THE FOLLOWING TO YOUR SIGNATURE BLOCK]

Want more information?

Click here: [HYPERLINK TO YOUR LOCAL LD/COUNTY WEBSITE]

Learn all that's going on at the Republican Party of Arizona.

Go to our website: azgop.com [HYPERLINK]



What's happening nationally?

Get the latest from the Republican National Committee at <http://www.gop.com> [HYPERLINK]

AT-HOME STRIKE FORCE TEAM

Content for this section is courtesy of MASF.online – Mighty American Strike Force

(Whose self-funded volunteers knocked on 12,000 doors in greater Phoenix for 2020 General Election)

Especially for those Precinct Committeemen who are unable to walk neighborhoods, here are FOUR GREAT VOLUNTEER OPPORUNITIES:

- Write postcards
- Phone bank
- Social Media
- Texting

Postcard Program

This effort can be on a regular schedule or “as needed” to reach targeted precincts regarding key event invitations, specific candidates, Get-Out-The-Vote, etc. Volunteers can meet to work on a given project together OR individually from home.

Postcards can be pre-printed by the LD/County and then purchased by the individual volunteers; this is by far the easiest for everyone involved! See Resources in Exhibit B. Alternatively, the volunteer can order their own; suggested links are in the volunteer welcome letter below.

Postage can be provided by the LD/County or purchased by the individual volunteer for their completed postcards.

Address lists are provided by the LD/County Chairs or designated authorized PC.

Welcome Letter to Volunteers - SAMPLE

We are thrilled that you would like to participate in our postcard program in Arizona!

Your handwritten, heartfelt message will be delivered straight to the home of a voter in Arizona who might be on the fence about voting in this election. Your efforts can make a big difference in what will surely be an incredibly tight race!

Participating in this postcard program is simple:

1. Purchase postcards. There are a number of patriotic postcards on Amazon that offer fast shipping. Here are a few examples:

https://www.amazon.com/hz/wishlist/ls/2SHFG9B9TOPX9?ref=wl_share

Or, click below to buy blank, pre-stamped cards from USPS:

https://store.usps.com/store/results/cards-envelopes/_/N-qabb5n#content

Or, purchase preprinted postcards specifically designed for your LD/County (as your Chair for details).

2. Request addresses. Email me and let me know how many postcards you purchased and I will send you the corresponding number of addresses, along with a sample script, should you need one.



[If applicable] Note: We also have a Catholic postcard outreach and a Jewish postcard outreach. If you are interested in participating in either of these projects, please let me know when you are requesting those addresses.

3. Purchase postcard stamps. Currently, these stamps are \$0.40 each, and can be purchased from your local Post Office or online here: https://store.usps.com/store/results/stamps/_/N-9y93lv#content

4. Write your message (or use samples that will be provided) and mail through [TARGET DATE].

Your willingness to help in this important effort is appreciated beyond words.

Thank you for being part of our MASF Arizona At-Home Team, as we come together for our country. For Arizona...For America!

[SIGNATURE NAME, TITLE, LD/COUNTY NAME, PHONE, EMAIL]

Options to include:

- If you are interested in sponsoring a bundle of notecards or postage for someone who is willing to write them but can't afford to purchase them at this time, please let me know. I know this would be a real gift to some of our patriots who have a willingness to serve in this effort but are on a fixed income.
- If you want to participate but cannot buy cards or postage at this time, please don't worry. Just email me and let me know. I will work to find some cards for you if we can! Please know that absolutely everyone's effort is appreciated!

DISCLAIMER INFO:

[No disclaimer is required if you send less than 500 postcards as an individual.]

Groups seeking to send 500 or more cards, need to add the following disclaimer in a box:

Paid for by [INSERT GROUP'S NAME]. Not authorized by any candidate or candidate's committee.

For Federal elections, please follow all applicable laws/regulations when participating in activities as a club or organization.

Postcard Text – SAMPLE SCRIPTS

If you are NOT using our [LD #/COUNTY NAME] postcards, please include the date for the start of early voting [PROVIDE DATE] and the election date [PROVIDE DATE]. It is very important that this information is on every card!

For targeted precincts [not the volunteer's]:

Dear [REGISTERED REPUBLICAN VOTER],

America is counting on you to hold the line for Republicans in this election and maintain the balance of power in our government! I am writing you all the way from [CITY] in [LD#/COUNTY NAME] to ask you to vote for [SPECIFIC CANDIDATE & RACE] in the [DATE] election!

Sincerely,
[SIGNATURE]
[PRINTED NAME]

For targeted races:

Dear [REGISTERED REPUBLICAN VOTER],

Every Vote Matters. Please vote for [SPECIFIC CANDIDATE(S) & RACE(S)]. Arizona and America are counting on you!

Thanks,
[SIGNATURE]
[PRINTED NAME]

Phrases that resonate with voters:

America is counting on you

Hold the Line

Keep the Balance

Save the Nation

Every Vote Matters

Please Vote

America Needs You

See Exhibit B: Links & Resources for LD27-designed postcards.

Republican House Parties

Invite Republicans in your precinct to your home to meet other neighbors who share the same values. At your House Party, have your fellow Republicans meet candidates and learn about issues. House parties do not have to be elaborate—lemonade and cookies are fine—and they help build your **Republican “community”**. It doesn’t even have to be in your own home; you can partner with another PC.

For a complete guide to hosting a Republican House Party (and other PC how-to support documents):



<https://tinyurl.com/m4erf626>



CALL TO ACTION



The Republican Party of Arizona today is honored to represent more than one million registered voters, and we are growing each day. We understand that not everyone believes in every principle outlined in its platform, but we offer it respectfully as a guiding document approved by a majority of voting members of our party's leadership and State Committeemen, elected by our grassroots Precinct Committeemen.

Our hope that those who read these Republican principles and resolutions might find some comfort, reference, or even inspiration in our words. We offer this platform at a time when our nation is at a crossroads in its war against Islamic terrorism, at a time when our politics at home are often heated and divisive, and at a time when we believe our bright hope for the future might help unite some wounds within our society.

As Arizona's Republican Party moves forward, united, determined, stronger in resolve than ever before to carry our message to the voters of this great state, we hope that those who read this platform will consider joining our ranks if they have not yet done so, or becoming more involved if you consider yourself a "proud Republican" already.

Ours is the party of Abraham Lincoln and of equality for all men and women. Ours is the party of Barry Goldwater and of true conservative principles, such as smaller, smarter government. Ours is the party of Ronald Reagan who once proclaimed, "What I'd really like to do is go down in history as the President who made Americans believe in themselves again." And President Donald Trump who championed policies for economic prosperity for all, energy independence, personal liberties, and strong borders.

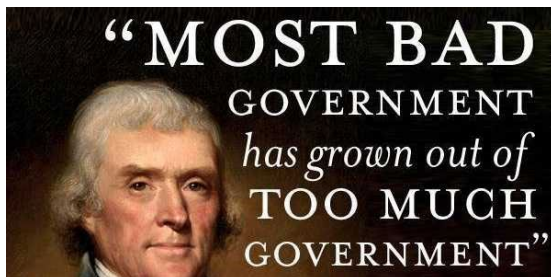
We hope the party of these great leaders resonates with you, too. May God bless you, may God bless Arizona, and may God bless the United States of America.

EXHIBIT A

ARIZONA ELECTED STATE OFFICIALS - CONTACT INFORMATION

Office As of October 2021	Name	Party	Next Election by Term OR Vacated
Arizona Auditor General	Lindsey Perry	Nonpartisan	Apptd 04-2018 for 5-yr Term
Arizona Commissioner of Lands	Lisa Atkins	Nonpartisan	Apptd 04-2018 for 5-yr Term
Arizona Corporation Commission	Sandra D. Kennedy	Democratic	4-year Term; 2022
Arizona Corporation Commission	Lea Marquez Peterson	Republican	4-year Term; 2024
Arizona Corporation Commission	James O'Connor	Republican	4-year Term; 2024
Arizona Corporation Commission	Justin Olson	Republican	4-year Term; 2022
Arizona Corporation Commission	Anna Tovar	Democratic	4-year Term; 2024
Arizona Director of Agriculture	Mark Killian	Nonpartisan	Apptd 2015; 2023
Arizona Director of Insurance	Evan Daniels	Nonpartisan	Apptd 2020; 2023
Arizona Secretary of State	Katie Hobbs	Democratic	4-year Term; 2022
Arizona State Mine Inspector	OPEN	Republican	4-year Term; 2022
Arizona Superintendent of Public Instruction	Kathy Hoffman	Democratic	4-year Term; 2022
Arizona Treasurer	Kimberly Yee	Republican	4-year Term; 2022
Attorney General of Arizona	Mark Brnovich	Republican	4-year Term; 2022
Chief of Staff to the Governor of Arizona	Daniel Ruiz II	Republican	Apptd 2021; 2023
Director of the Industrial Commission of Arizona	James Ashley	Nonpartisan	Apptd November 2015
Governor of Arizona	Doug Ducey	Republican	4-year Term; 2022

Source: https://ballotpedia.org/Arizona_state_executive_offices



Electing competent, skilled representatives with high moral integrity who believe in limiting government with lower taxes is a bedrock Republican principle.

Be informed, engaged, and vote your values.

YOUR ARIZONA ELECTED FEDERAL, COUNTY, LOCAL OFFICIALS

Office	Office Holder	Party	District	Contact Info
U.S. Senator	Kyrsten Sinema	D	N/A	Hart Senate Office Building, Suite 317, WDC 20510 Phone: 202-224-4521 https://www.sinema.senate.gov
U.S. Senator	Mark Kelly	D	N/A	Hart Senate Office Building, Suite 516, WDC 20510 Phone: 202-224-2235 https://www.kelly.senate.gov
U.S. Representative				
State Senator				
State Representative				
State Representative				
County Commissioner				
County Clerk				
County Sheriff				
County Prosecutor				
County Auditor				
County Assessor				
County Treasurer				
County Surveyor				
County Recorder				
Mayor / Town Council President				



<p>City / Town Council Members</p>				
<p>School Board Members</p>				

Maricopa County Elected Officials (listing): <https://maricopagop.org/elected-officials/>



SYMBOLS OF ARIZONA STATEHOOD

Year of Statehood: 1912

Population: 6,817,565 in 2021

State Capitol: Phoenix

State Motto: *Ditat Deus* (Latin)
"God Enriches"

Largest City: Phoenix

State Nickname: Grand Canyon State

State Size: 113,594 square miles

State Flag: The lower half of the flag is a blue field, the upper half divided into thirteen equal segments, six light yellow and seven red. In the center of the flag is a copper-colored five-point star. The red and the blue are the same shades as the flag of the United States of America, and it measures four feet high and six feet wide. The flag was designed by Charles W. Harris and first sewn by Nan D. Hayden. Blue and yellow are the Arizona colors, and red and yellow are the colors of the Spanish Conquistadors, headed by Coronado, who first came to Arizona in 1540. The copper star represents Arizona as the largest producer of copper in the nation.

State Seal: Arizona's main enterprises and attractions are represented in the seal. In the background of the seal is a range of mountains with the sun rising behind the peaks. At the right side of the mountains is a water storage reservoir and a dam, with irrigated fields and orchards. There are cattle grazing on the right, and a quartz mill and a miner with a pick and shovel on the left.

State Songs: "Arizona March Song" and "Arizona"

State Flower: Blossom of the Saguaro cactus. This pure white flower blooms on the tips of the saguaro cactus during May and June

State Gem: Turquoise. It's a blue-green, waxy-surfaced stone used for centuries in Southwest Native American jewelry. It can be found throughout the Southwest and is composed of hydrous oxide of aluminum and copper.

Official Neckwear: Bola Tie. It originated in Arizona and is usually made by silversmiths and leather makers in almost every size and shape, most often with silver and turquoise.

State Tree: Palo Verde, which signifies "green stick." It blooms a brilliant yellow-gold in April or May.

State Bird: Cactus Wren. It measures 7 to 8 inches in length, and its back is brown with white spots, and its throat is lighter colored with black spots. Its bill is curved down and there's a white line over each eye. Cactus wrens eat insects, seeds, and fruit. They often build their nests inside a cactus to protect them from predators.

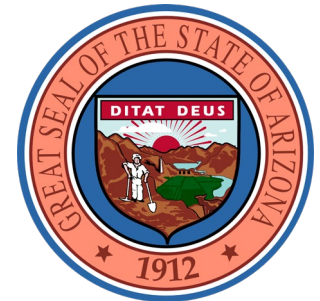


EXHIBIT B

LINKS & RESOURCES

U.S. CONSTITUTION <https://www.archives.gov/founding-docs/constitution-transcript>
<https://constitutioncenter.org/media/files/constitution.pdf>

Republican National Committee - The RNC is composed of all State Party Chairmen plus one National Committeeman and one National Committeewoman from EACH state and U.S. territory. Officers are elected by the RNC. Arizona Republicans elect their RNC committeeman and committeewoman at the state conventions held in presidential election years. <https://www.gop.com/>

The History of the Republican Party

<https://web.archive.org/web/20001218064025/http://www.maricopagop.org/hist.htm>

Republican Party of Arizona - www.azgop.com

Voter Data Lists & Video Training - <https://azgop.com/sidekick>

Maricopa County Republican Committee - www.maricopagop.org

ARIZONA - STATEWIDE

Arizona State Constitution <https://www.azleg.gov/constitution/>
https://www.azleg.gov/const/arizona_constitution.pdf

E-QUAL Online Candidate Petitions is an easy, secure site to sign the petition for candidates to be placed on the printed ballot. It is the BEST way to know that your signature was authenticated and approved (versus a paper nomination) and ensures your ONE signature for EACH open seat is counted. Go to the site for 2022 Arizona candidates. \$5 Clean Election donations option. <https://apps.azsos.gov/equal/>

Arizona Candidate Paper Petitions (to download):

https://recorder.maricopa.gov/pdf/MARICOPA%20REFORMATTED%20candidate_petition_partisan_10-26-2015%20FILLABLE.PDF

Arizona Auditor General – Performance reports available for every School District:

<https://www.azauditor.gov/>

Ballotpedia - the encyclopedia of American politics (historical data, as well as upcoming election candidates). <https://ballotpedia.org/Arizona>

ARIZONA – MARICOPA COUNTY

Maricopa County Elected Officials (listing): <https://maricopagop.org/elected-officials/>

Maricopa County Elections Department – District Locator:

<https://recorder.maricopa.gov/pollingplace/getdistrict.aspx>

Maricopa County Precinct Committeemen (listing):

<https://recorder.maricopa.gov/elections/precinctcommitteemen.aspx>

Maricopa County Toolkit – Run your own Voter Registration Drive

<https://recorder.maricopa.gov/elections/vrtoolkit.aspx>

COMMUNICATIONS

The Epoch Times - America's fastest-growing independent news media. Truthful news without the influence of any government, corporation, or political party. Founded in 2000, we aim to tell you what we see, not how to think; we strive to deliver you a factual picture of reality that lets you form your own opinions. <https://www.theepochtimes.com/>

Republican Briefs is a private newsletter / news aggregator covering (primarily) events and news associated with the Republican Party of Arizona, and local/national politics. Editor & Publisher: Frosty Taylor. www.republicanbriefs.org

RELIABLE CONSERVATIVE POLICY SOURCES

American Majority - We are the nation's premier conservative training organization (in person and online), helping put in place a truly unique, separate political infrastructure—for candidates' use before, during and after election dates. New online Election Integrity course available January 2022. As a 501c(3) non-partisan, nonprofit, American Majority continually trains, organizes, mobilizes, and equips new grassroots conservative leaders. Based in Wisconsin. www.americanmajority.org

America Pack – A nonpartisan, conservative grassroots organization in Arizona, whose mission is to strengthen America by influencing government to abide by our Constitution. Recruit and support Constitutional Conservative candidates. Adhere to American values. Volunteers serve on action teams comprising: Executive (branch); Legislative (AZ and federal), City Council, School Board, Event. www.americapack.org

Center for Arizona Policy (CAP) is a nonprofit advocacy group whose mission is to promote and defend the foundational values of life, marriage, and family, and religious freedom. It provides voter guides regarding candidates and key issues each election cycle. Director Cathi Herrod. <https://www.azpolicy.org/>

Center for Self-Governance is a nonprofit, nonpartisan educational organization uniquely dedicated to the advancement of 1) a stable civil society, 2) balanced human government, and 3) a well-educated and highly participating populace. Applied Civics Training Based on the Science of Self Governance including for political leadership, local government, State-specific (e.g., Arizona) Constitution program, messaging and PR to initiate legislation. Based in state of Washington. <https://www.centerforselfgovernance.com/>

FRC ACTION - Based in Washington, D.C., FRC Action is the legislative affiliate of **Family Research Council**. We seek to educate and influence elected officials on Capitol Hill and in the states, activate our grassroots network, and mobilize Values Voters on behalf of faith, family, and freedom. A side-by-side issues analysis of the current 2016 Republican and Democrat party platforms created by the Family Research Council Action organization is [here \[https://downloads.frcaction.org/EF/EF18H05.pdf\]](https://downloads.frcaction.org/EF/EF18H05.pdf).

FreedomWorks exists to build, educate, and mobilize the largest network of activists advocating the principles of smaller government, lower taxes, free markets, personal liberty and the rule of law. Founded in 1984, they have over 6 million members. Their **Hispanic Grassroots Alliance** initiative is especially of interest for Arizona. Based in Washington, D.C. <https://www.freedomworks.org/>

Hillsdale College is a private conservative liberal arts college in Hillsdale, Michigan. Founded in 1844 by abolitionists known as Free Will Baptists, it has a liberal arts curriculum that is based on the Western heritage as a product of both the Greco-Roman culture and the Judeo-Christian tradition. FREE online courses available such as Constitution 101, The Federalist Papers, U.S. Supreme Court, Constitution 201: The Progressive Rejection of the Founding. <https://online.hillsdale.edu/>

Precinct Strategy - Created by Dan Schultz (AZ Rep LD18), a citizen who believes each conservative American's top priority should be active engagement as a precinct committeeman in the political Party our Founders and Framers would be members of if they were alive now: The Republican Party. I am an American first, a conservative second, and a Republican precinct committeeman by necessity to secure the Blessings of Liberty to myself and my posterity. <https://precinctstrategy.com/>. One-minute video at <https://rumble.com/vhx0sh-the-precinct-strategy.com-promotional-video-1-minute.html>

Real Impact led by Pastor Jack Hibbs and Director Gena Gleason at Calvary Chapel Chino Hills (CA).

Culture Impact Teams (a concept of FRC) monitor the cultural landscape through the lens of scripture regarding social issues, legislation, and public policy. The ministry's findings are provided to the church with the goal of educating, equipping, and encouraging Christians to have a Godly influence on our society and culture in the public square (interdenominational). Roundtable monthly Zoom meeting with pastors nationwide. <https://realimpact.us/>

Right Lane Network, based in Arizona, includes regular Zoom calls with Conservatives across the nation regarding best practices, current events, and strategy. The site has info for PC Tools, Tactics, and Recommendations, and Recruitment. We believe the Precinct Committeeman is the most powerful office in the world. We believe in holding our representatives accountable so that they continue to put principle over party. therightlanenetwork@gmail.com, <https://rightlanenetwork.com/pc-portal-2/>

The Heritage Foundation - Heritage's mission is to formulate and promote public policies based on the principles of free enterprise, limited government, individual freedom, traditional American values, and a strong national defense. It is much more than a think tank: 1) Providing Solutions—researching, developing, and promoting innovative solutions; 2) Mobilizing Conservatives—uniting the conservative movement to work together; and 3) Training Leaders—preparing future generations who will lead America. <https://www.heritage.org/>

The Leadership Institute provides training in campaigns, fundraising, grassroots organizing, youth politics, and communications, teaching conservatives of all ages how to succeed in politics, government, and the media. "You owe it to your philosophy to study how to win." Morton C. Blackwell, founder. <https://www.leadershipinstitute.org/>

Turning Point USA - TPUSA, founded by Charlie Kirk, is a 501(c)3 non-profit organization whose mission is to identify, educate, train, and organize students to promote freedom. **Turning Point Faith** cohosts **Freedom Night** each month with Pastor Luke Barnett at Dream City Church Phoenix. Its mission is to activate the faith community to be civically engaged by providing resources, a nationwide network of support, and empowering faith leaders. <https://www.tpusa.com/freedomnight>

We the People Alliance is an American grassroots political action committee. Our goal is to take back the power from our elected and return it to We the People. When our elected officials work outside of the Constitution, we MUST act! Working within the constraints of the Constitution, we will educate, demand swift action by our elected officials, and recall, remove, and replace the Oath breakers. Founded by Shelby Busch and Steve Robinson, LD19. <https://wethepeopleazalliance.com/>

RESOURCES

Think of your Precinct, Legislative District or County as a **public relations campaign** in how BEST to share your vision, values, information on the issues and our solutions. PR is branding and that's a powerful tool for name recognition, coordinated marketing materials for events, etc., for a look and feel that points to your specific group.

You can create anything you want in good taste. For those who prefer the design work already done so it's a quick click, edit, and purchase, see the samples below.

P.S. Being able to visualize the concept and overall PR strategy may garner donors who want to support this part of your LD's budget needs.

Business Cards

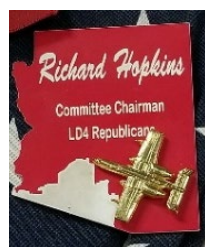
Your name, phone, and email are **essential** for your 125 Walk List voters to be able to reach you when they have questions, concerns, ideas, to RSVP for events, etc. Especially for email, it's helpful to create a unique one for all things political, to keep these separate from work or family. Any number of possible design choices are available. Shown at right is from Vistaprint, one-sided 250 for \$20; matching return address labels, etc. are available.



[**IMPORTANT: Redistricting maps** will be finalized by the first of 2022. For example, it appears that LD27 will be renumbered to LD11; it is recommended to NOT order very many materials until that is finalized.]

Namebadges

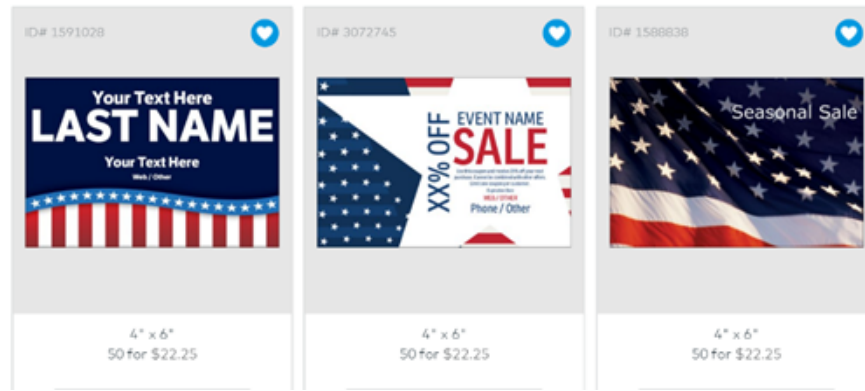
Be creative! Here's an idea from LD4 Chair Richard Hopkins; the airplane glued on was in honor of the airfield in his District. I've modified it so the concept fits for Precinct Committeemen anywhere in Arizona. I've left off officer titles as they come and go. Optional for fun: include an inexpensive cactus charm to glue on, which fits over the printed one (its image below on the right is enlarged to see its detail).



For those Chairs who have tried namebadges in the past and despaired, there are nifty carrying cases available for purchase where PCs can leave theirs to remain with the LD Secretary or the Meet & Greet team after meetings and events. If lost, you can opt to have the PC pay to replace it (depending on the circumstances). Be sure and have a roll of namebadge stickers for guests.

Postcards

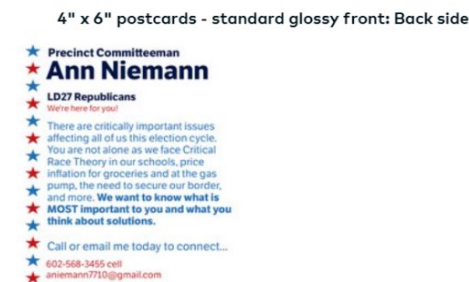
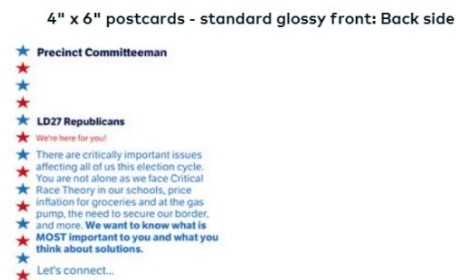
Utilize a handwritten postcard strategy for your precinct or to help out any other targeted precinct for: Get Out The Vote (GOTV) for both the Primary Election and General Election; key candidate race(s); “Sorry, I missed you!” when door knocking; and as an invitation to LD meetings or events; etc. Higher volume orders lower the price per piece.



BELOW are **SAMPLES** of how to personalize the templates shown above. Save money by keeping the postcards generic for YOUR LD without personal PC info. You can also reduce costs by printing a back side in grayscale instead of full color, OR just leaving it blank to handwrite your message, OR use stickers for specific event text and if it includes a PC’s contact information.



(Left) Ideal for your specific LD that can be printed in bulk. Each PC can fill in their name and contact info.



(Right) Filled in as an **example**.

SAMPLE text on the back side: *There are critically important issues affecting all of us this election cycle. You are not alone as we face Critical Race Theory in our schools, price inflation for groceries and at the gas pump, the need to secure our border, and more. **We want to know what is MOST important to you and what you think about solutions.***

Be sure and handwrite the **voter name(s)** in the household where you’re leaving it in the open space on the back’s right side.



At left is a great template for **announcing any pertinent redistricting changes** to be finalized by early 2022. The changes may be precinct(s)' name and/or the numeral for your Legislative District.

You may want to send a similar postcard announcing no changes (if that's even a possibility!).



If mailing these, **ALWAYS** be aware of the space required by USPS on the back side. Sample below is for a 4"x6" postcard.

Consider using Vistaprint's mailing service. For example, instead of shipping 250 for \$17.81 to receive in 7 days; they can address and mail for \$19.99 plus postage (and may qualify for a discounted USPS rate).

See Chapter 12 for text ideas, how to organize a postcard writing campaign, and tips.

Yard Signs

Signage for LD meeting locations, special events, for parade float décor or to carry along the route, attached (without the post) to use as a backdrop behind a table booth, and there are a myriad other ways to utilize yard signs, besides for candidate campaigns. The more generic in the sense of not having dates, etc., the more economical to use them year after year.

These are another great way for branding YOUR local LD/County organization creating name recognition and community visibility. Select a coordinated design with your business cards, postcards, t-shirts, etc.



EXHIBIT C

YOUR LOCAL LD/COUNTY INFORMATION

Items to place in this chapter (optional):

Directory, Event Info, Maps, Election Candidates, Newsletters, Minutes of Meetings, Miscellaneous

[REVISE THIS TEXT] In Maricopa Legislative District [# and Name], as of October 1, 2021, has a quota of [#] PCs to represent the [#]+ registered Republicans in our District.

MONTHLY MEETING: [Day of Week, Time, Location, Details]

Any registered Republican voter may attend. No press.

To learn more about LD[#], please contact us at [EMAIL ADDRESS].

Sign up at [WEBSITE] for our LD[#] email newsletter, meeting details, and important notices.

LEGISLATIVE DISTRICT [#] ORGANIZATION

Officers:

[FILL IN CURRENT NAMES & CONTACT INFO]

Chair

1st Vice Chair

2nd Vice Chair

Secretary

Treasurer

BOARD APPOINTED OFFICERS and/or Committees:

Opportunities to Volunteer [FILL IN ANY CURRENT NAMES & CONTACT INFO]

Sergeant at Arms

Parliamentarian

Chaplain

Ways and Means Chairman

PC Training/Education Team

Meet and Greet

Hospitality

Website/Communications

Legislative Research

Social Events Chairman

(AD HOC) Bylaws Committee

(AD HOC) Nomination Committee

DUTIES OF ELECTED OFFICERS [REVISE WITH CURRENT BYLAWS OR OTHER APPROVED DOC]

DISTRICT CHAIRMAN

The District Chairman is responsible for the overall operation of the Legislative District. The District Chairman appoints the Committee Chairmen, holds Executive Board meetings with the District Officers, and presides at Legislative District [#] regular meetings. The Chair represents LD[#] at the Maricopa County Executive Guidance Committee monthly meetings and is responsible for informing the District of the proceedings, events, and notes pertinent items which transpire at the EGC.

FIRST VICE CHAIRMAN

The First Vice Chairman shall perform all duties of the District Chairman in his/her absence. The First Vice Chairman shall assist the District Chairman in organizing the District and in the training of the Precinct Committeemen/PC Captains in accordance with the State and County guidelines.



SECOND VICE CHAIRMAN

The Second Vice Chairman shall perform the duties of the District Chairman or First Vice Chairman if both are absent and shall assist in working to organize the District and assist with the monthly meeting programs.

Some Districts have a Third Vice Chair option

The Third Vice Chairman (Voter Registration Coordinator) shall implement voter registration programs to maximize Republican registration.

SECRETARY

The duties of the Secretary shall be to take minutes at both the regular and special District meetings and the regular and special Executive Committee (Board) meetings. The Secretary shall also keep an up-to date Roster of Officers, Coordinators, Precinct Captains, and Precinct Committeemen. The Secretary shall maintain necessary correspondence (including meeting notification) and organize and retain the District's permanent records.

TREASURER

The Treasurer shall receive and be the custodian of all District funds, pay bills upon authorization, keep account of said transactions, submit an annual report to the District, and submit any other reports which are required by law. The Treasurer will work with the appointed Ways and Means Chairman and any committees with fundraising projects.

SERGEANT AT ARMS is an officer appointed to keep order during its meetings. Also has authority to remove disorderly persons at the request of an officer of the board or executive committee.

PARLIAMENTARIAN is an expert in rules of order and the proper procedures for the conduct of meetings. Assists in the drafting and interpretation of bylaws and rules of order, the planning and conduct of meetings.

CHAPLAIN to provide invocations; optional religious services, spiritual guidance, and to those in need within the District.

WAYS & MEANS COMMITTEE CHAIR is charged with reviewing and making recommendations for district budgets while also developing methods of fundraising.

SOCIAL EVENTS CHAIR ensures that our District hosts events of our own and also plans a presence at other Republican and community events that further our goals.

PC Training & Education Committee with 1st Vice Chair as the Acting Committee Chair; also involved in recruiting.

Meet & Greet Committee to ensure guests are welcomed, sign-in completed, namebadges, set up signs, distribute handouts, etc.

Hospitality Committee to provide/oversee monthly meeting's potluck set-up and clean-up.

Communications Committee includes social media, emails, texts, newsletter, website updates.

Legislative Committee researches Arizona and Federal bills and initiatives to notify LD members with recommendation for/against, and how to take action.

LD[#] State Committeemen – [TOTAL #] members

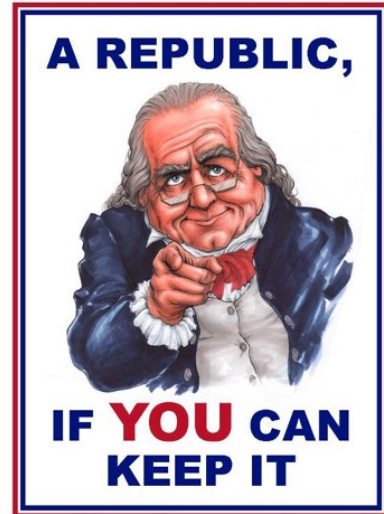
As of November 2021

[REVISE DATE AS NEEDED; FILL IN NAMES & CONTACT INFO]

Contact the District Chair and LD[#] Board for:

- Meeting and Event Schedule
- PC Training Schedule
- PC Materials and Resources
- 125 Walk List for your Precinct
- PC Contact List for your Precinct in order to collaborate
- Opportunities to Volunteer
- Broader Arizona Republican Events' Calendar/Sources
- Updates to *Arizona Republican PC Handbook & Resource Guide*
- Handbook Supplements such as maps for the LD and Congressional District, YOUR precinct map, current Elected Officials, 2022 Election Cycle Candidates, LD list of Precincts - # PCs/ # of PC openings, LD voting locations (as available)
- Supplies that may be provided by the LD at no or low cost (in bulk) such as "Sorry I Missed You" postcards, Volunteer Cards, Canvass Completion Cards, Republican stand on issues rack card (aka palm card)
- Opportunities for LD branding and PR regarding option for business card, yard signs, namebadge

"What kind of government have you given us, Dr. Franklin?"



ADDITIONAL LOOSE-LEAF PAGES ADDED FOR LD[#]:

*LD[#] list of Precincts - # PCs/ # of PC openings

<https://recorder.maricopa.gov/elections/precinctcommitteemen.aspx>

*LD[#] 2022 Election Cycle Candidates <https://ballotpedia.org/Arizona> and <https://apps.azsos.gov/equal/>

LD[#] Map <https://recorder.maricopa.gov/electionmaps/>

*LD[#] PC Voting Proxy form for Party business meetings [ask your local Republican LD/County]

*Samples of these in the **KEY RESOURCE** folder at: <https://tinyurl.com/m4erf626>

Instructions for YOUR specific Maricopa County LD & Precinct information:

Maps online and to purchase print <https://recorder.maricopa.gov/electionmaps/>

Maps for LD, Precinct by Name, High School District, Elementary School District, and others

<https://recorder.maricopa.gov/electionmaps/districtviewer.aspx>

School Performance Reports <https://www.azauditor.gov/>

Instructions for YOUR specific Precinct in other Arizona Counties:

Contact your County Recorder Office (See Page 30)

EXHIBIT D

BYLAWS FOR LD[#], COUNTY, ARIZONA

Feel free to print any or all of these and place in your binder.

LD[#] Bylaws are located at:

[\[URL ON WEBSITE OR IN GOOGLE DOCS OR WHEREVER\]](#)

Maricopa County* Bylaws are located at:

https://drive.google.com/file/d/1_pLY-buDskNrye8_vf4xMryQcZatrP4W/view?usp=sharing

*Check with your local County Republican Party for a copy of its Bylaws.

Republican Party of Arizona Bylaws are located at:

<https://drive.google.com/file/d/1n-eWpT-A1vDLY-hufeYAS0HLbIDMNKrF/view?usp=sharing>

OR (scroll to the bottom of page) at <https://azgop.com/freedom-opportunity-security>



EXHIBIT E

REPUBLICAN PRINCIPLES

See the complete platform at southmountaingop.com or gop.com.

Below are excerpts from the 2016 NATIONAL REPUBLICAN PARTY PLATFORM

[Due to COVID-19 restrictions, there was no 2020 update to the platform.]

PREAMBLE

“We believe in American exceptionalism. We believe the United States of America is unlike any other nation on earth. We believe America is exceptional because of our historic role—first as refuge, then as defender, and now as exemplar of liberty for the world to see. We affirm—as did the Declaration of Independence: that all are created equal, endowed by their Creator with inalienable rights of life, liberty, and the pursuit of happiness. We believe in the Constitution as our founding document.

We believe the Constitution was written not as a flexible document, but as our enduring document. We believe our constitutional system - limited government, separation of powers, federalism, and the rights of the people — must be preserved uncompromised for future generations. ... We believe that people are the ultimate resource — and that the people, not the government, are the best stewards of our country’s God-given natural resources. ... We seek friendship with all peoples and all nations, but we recognize and are prepared to deal with evil in the world.”



ECONOMY, JOBS, & TAXES

“We are the party of a growing economy that gives everyone a chance in life, an opportunity to learn, work, and realize the prosperity freedom makes possible. Government cannot create prosperity, though government can limit or destroy it. Prosperity is the product of self-discipline, enterprise, saving, and investment by individuals, but it is not an end in itself. Prosperity provides the means by which citizens and their families can maintain their independence from government, raise their children by their own values, practice their faith, and build communities of cooperation and mutual respect. It is also the foundation for our nation’s global leadership, for it is the vigor of our economy which makes possible our military strength and our national security.”

“Republicans consider the establishment of a pro-growth tax code a moral imperative. More than any other public policy, the way government raises revenue — how much, at what rates, under what circumstances, from whom — has the greatest impact on our economy’s performance. ... Getting our tax system right will be the most important factor in driving the economy back to prosperity. The current tax code is rightly the object of both anger and mockery. Its length is exceeded only by its complexity. We must start anew. ... It cannot be engineered from the top down, but must have a common sense approach, and be simplified.”

“Wherever tax rates penalize thrift or discourage investment, they must be lowered. ... We will not divide the American people into winners and losers. ... We will seek simplicity and clarity so that every taxpayer can understand how much of their income is consumed by the federal government. ... We oppose tax policies that deliberately divide Americans or promote class warfare. Because of the vital role of religious organizations, charities, and fraternal benevolent societies in fostering generosity and patriotism, they should not be subject to taxation and donations to them should remain deductible.”

“Competitiveness equals jobs. ... Private investment is a key driver of economic growth and job creation. ... we propose to level the international playing field by lowering the corporate tax rate to be on a par with, or below, the rates of other industrial nations. We believe American companies should be headquartered in America. We should reduce barriers to accomplishing that goal. ... We need better negotiated trade agreements that put America first. ... When those agreements do not adequately protect U.S. interests, U.S. sovereignty, or when they are violated with impunity, they must be rejected.”

“Our goal is to advance responsible home-ownership while guarding against the abuses that led to the housing collapse. We must scale back the federal role in the housing market, promote responsibility on the part of borrowers and lenders, and avoid future taxpayer bailouts.”

“Our national debt is a burden on our economy and families. ... We must impose firm caps on future debt, accelerate the repayment of the trillions we now owe in order to reaffirm our principles of responsible and limited government, and remove the burdens we are placing on future generations. A strong economy is one key to debt reduction, but spending restraint is a necessary component that must be vigorously pursued.”

NINTH & TENTH AMENDMENTS

“The Ninth Amendment to the Constitution declares that ‘[t]he enumeration in the Constitution of certain rights shall not be construed to deny or disparage other retained by the people.’ We call upon legislators to give full force to this fundamental principle.”

“Federalism is a cornerstone of our constitutional system. ... The Constitution gives the federal government very few powers, and they are specifically enumerated ... We pledge to restore the proper balance and vertical separation of powers between the federal government and state governments ... We encourage states to reinvigorate their traditional role as the laboratories of democracy.”

HONEST ELECTIONS

“Honest elections are the foundation of representative government. We pledge to protect the voting rights of every citizen. ... we support legislation to require proof of citizenship when registering to vote and secure photo ID when voting. We strongly oppose litigation against states exercising their sovereign authority to enact such laws.”

“The members of our Armed Forces must not be denied the basic rights that they are defending for others. Our troops, wherever stationed, must be allowed to vote in a timely manner.”

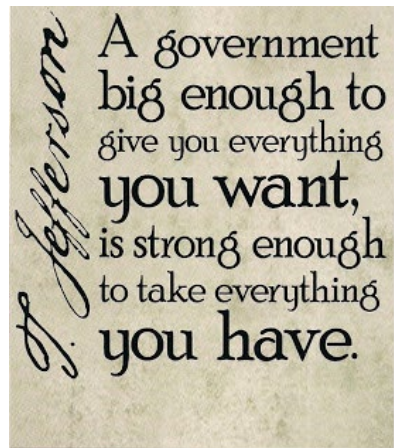
ENERGY

“Our country has greater energy resources than any other place on earth....Government should not play favorites among energy producers. ... We support the development of all forms of energy that are marketable in a free economy without subsidies, including coal, oil, natural gas, nuclear power, and hydropower....“We oppose any carbon tax.”

GOVERNMENT REFORM

“We pledge to make government work for the people, rather than the other way around. Much of what the federal government does can be improved, much should be replaced, and much needs to be done away with or returned to the states.”

“We support the following test: Is a particular expenditure within the constitutional scope of the federal government?



If not, stop it. Has it been effective in the past and is it still absolutely necessary? If not, end it. Is it so important as to justify borrowing, especially foreign borrowing, to fund it? If not, kill it.”

“To preserve Medicare and Medicaid, the financing of these important programs must be brought under control before they consume most of the federal budget, including national defense.”

“Of the many reforms being proposed, all options should be considered to preserve Social Security.”

IMMIGRATION & THE RULE OF LAW

“Our immigration system must protect American working families and their wages, for citizens and legal immigrants alike, in a way that will improve the economy....We support English as the nation’s official language, a unifying force

essential for the advancement of immigrant communities and our nation as a whole.... America's immigration policy must serve the national interests of the United States."

"Illegal immigration endangers everyone, exploits the taxpayers, and insults all who aspire to enter America legally. We oppose any form of amnesty for those who, by breaking the law, have disadvantaged those who have obeyed it. The executive amnesties of 2012 and 2014 are a direct violation of federal law...These unlawful amnesties must be immediately rescinded..."

"Because 'sanctuary cities' violate federal law and endanger their own citizens, they should not be eligible for federal funding."

REGULATION: THE QUIET TYRANNY

"We are determined to make regulations minimally intrusive, confined to their legal mandate, and respectful toward the creation of new and small businesses."

EDUCATION

"Parents are a child's first and foremost educators, and have primary responsibility for the education of their children. Parents have a right to direct their children's education, care, and upbringing. ... We reject a one-size-fits-all approach to education and support a broad range of choices for parents and children at the state and local level. We likewise repeat our longstanding opposition to the imposition of national standard."

"We support options for learning, including home-schooling, career and technical education, private or parochial schools, magnet schools, charter schools, online learning, and early-college high schools."

PATIENT CONTROL AND PRESERVING QUALITY IN HEALTHCARE

"Any honest agenda for improving healthcare must start with repeal of the dishonestly named Affordable Care Act of 2010: Obamacare. ... It must be removed and replaced with an approach based upon genuine competition, patient choice, excellent care, wellness, and timely access to treatment. ... We must recover the traditional patient-physician relationship based on mutual trust, informed consent, and confidentiality."

"We support state and federal legislation to cap non-economic damages in medical malpractice lawsuits, thereby relieving conscientious providers of burdens that are not rightly theirs and addressing a serious cause of higher medical bills."

CRIMINAL JUSTICE

"The conduct of the Department of Justice has included refusal to enforce laws, stonewalling Congressional committees, destroying evidence, reckless dealing with firearms that led to several deaths on both sides of our border, and defying a citation for contempt. The next president must restore the public's trust in law enforcement and civil order by first adhering to the rule of law himself."

"The essential role of federal law enforcement personnel in protecting federal property and combating interstate crime should not be compromised by diversion to matters properly handled by state and local authorities."

NATIONAL DEFENSE, MILITARY, AND VETERANS

"Quite simply, the Republican Party is committed to rebuilding the U.S. military into the strongest on earth, with vast superiority over any other nation or group of nations in the world. We face a dangerous world, and we believe in a resurgent America."

"Military families must be assured of the pay, healthcare, housing, education, and overall support they have earned....We must ensure that the nation keeps its commitments to those who signed on the dotted line of enlistment."

"We support the rights of conscience of military chaplains of all faiths to practice their faith free from political interference....A Republican commander-in-chief will protect the religious freedom of all military members, especially chaplains, and will not tolerate attempts to ban Bibles or religious symbols from military facilities."

“America has a sacred trust with our veterans, and we are committed to ensuring them and their families’ care and dignity....Our wounded warriors, whether still in service or discharged, deserve the best medical care the country can provide.”

ISRAEL

“We reaffirm America’s commitment to Israel’s security and will ensure that Israel maintains a qualitative military edge over any adversaries....Our party is proud to stand with Israel now and always.”

An effective Precinct Committeeman should have an understanding of what we, as Republicans, believe and support, and enthusiastically share and explain that vision for America with others. Educate them, motivate them, encourage them to join our noble cause!



EXHIBIT F

A REPUBLIC OR A DEMOCRACY?

Is the USA a REPUBLIC or a DEMOCRACY? It's important to know the difference.

Democracies and Republics are often considered the same thing, however, there is a very fundamental difference. In both cases the government is elected by the people, in a Democracy the majority rules according to their whims; in a Republic the government rules according to the law and that law is framed in the Constitution and our Bill of Rights.

These two forms of government are not only dissimilar but adversarial, reflecting the sharp contrast between (a) The Majority Unlimited, in a Democracy, lacking any legal safeguard of the rights of The Individual and The Minority, and (b) The Majority Limited, in a Republic under a written Constitution safeguarding the rights of The Individual and The Minority.

Our founding fathers, familiar with the strengths and weaknesses of both an autocracy and a democracy, with fixed principles definitely in mind, defined a representative republican form of government. They measured alternate political systems in terms of the amount of coercive power or systematic control which a particular system of government exercises over the people. In other words, the yardstick is not political parties but political power. They made a very marked distinction between a Republic and a Democracy and said repeatedly and emphatically "that they had founded a Republic."

A government in which supreme power resides in a body of citizens entitled to vote and where governance is exercised by elected officers and representatives and is responsible to them (the body of citizens) and these officers must govern according to an established set of laws. It is important to keep these differences in mind, as knowing the difference is essential to understanding the fundamentals involved

This double meaning of Democracy—a popular-type government in general, as well as a specific form of popular government—needs to be made very clear, for the sake of clarity and complete understanding. When uninformed people say that this country is a democracy, it does a tremendous disservice to our founders who created our Republic. But the more pernicious effect is that people actually begin to attribute and incorporate tenets of democracies into our Republic's structure.

Just after the signing of the Constitution, in reply to an inquiry as to the type of government the Founders had created, Ben Franklin responded, "A Republic, if you can keep it." Not only have we failed to keep it, most don't even know what it is.

A DEMOCRACY:

"The known propensity of a democracy is to licentiousness (immoral behavior) which the ambitious call, and ignorant believe to be liberty." Fisher Ames, 1788. In a Democracy, the attitude toward property is always in favor of negating property rights. The attitude toward law is that the will of the majority shall regulate, whether it be based upon deliberation or governed by passion, prejudice, and impulse, without restraint or regard to consequences.

Democracy results in demagoguery, agitation, discontent, and anarchy. Democracies are only concerned with group wants or needs (the public good) as opposed to individual needs and wants. Democracy or "direct" government rule of the people (mob rule) has been repeatedly tried without success and has been destructive of liberty because there is no law to prevent the majority from

trampling on individual rights. Whatever the majority says goes! A lynch mob is an example of pure Democracy in action. There is only one dissenting vote, and that is cast by the person at the end of the rope.

Article IV Section 4, of the Constitution "guarantees to every state in this union a Republican form of government". Conversely, THE WORD DEMOCRACY IS NOT MENTIONED ONCE IN THE CONSTITUTION. Madison warned us of the dangers of democracies with these words, "Democracies have ever been spectacles of turbulence and contention, have ever been found incompatible with personal security or the rights of property and have in general, been as short in their lives as they have been violent in their deaths."

Alexander Fraser Tytler, a Scottish lawyer and historian who was a friend of Robert Burns, wrote, "A democracy cannot exist as a permanent form of government. It can only exist until the voters discover that they can vote themselves largesse [generous money or gifts] from the public treasury. From that moment on, the majority always votes for the candidates promising the most benefits [entitlements] from the public treasury with the result that a democracy always collapses over loose fiscal policy, always followed by a dictatorship.

"The average age of the world's greatest civilizations has been 200 years. These nations have progressed through this sequence: From bondage to spiritual faith; From spiritual faith to great courage; From courage to liberty; From liberty to abundance; From abundance to selfishness; From selfishness to apathy; From apathy to dependence; From dependence back into bondage."

A REPUBLIC:

A Republic is a representative government ruled by the law (Constitution) recognizing the inalienable and God-given rights of individuals. Its authority is derived through the election by the people of public officials best fitted to represent them. A Republic respects and follows the laws, protects individual rights, and supports a sensible economic procedure. A Republic's attitude toward law is the administration of justice in accord with fixed principles and established confirmation, with a strict regard to consequences.

A Republic avoids the dangerous extreme of either tyranny or 'mobocracy'. To exist, a Republic requires all elected officials and statesmen to be held accountable by the electorate and that they (elected officials) are dedicated to liberty, justice, and reason, as well as the rule of law and fiscal responsibility in their application of the law.

The Constitution keeps the government in check and prevents the majority (acting through their government) from violating the rights of the individual. Under this system of government, a lynch mob is illegal.

"They define a Republic to be a government of laws and not of men." John Adams

"The American Republic will endure until the day Congress discovers that it can bribe the public with the public's money." Alexis de Tocqueville

EXHIBIT G

ROBERT'S RULES OF ORDER

All levels of the Republican Party of Arizona utilize the most current version of Robert's Rules of Order for business meetings. Some settings, obviously, lend themselves to a more relaxed use of RONR; while County and State meetings have Parliamentarians on site to assist in large-scale gatherings.

"The Rights of Members under Robert's Rules of Order" video, courtesy of Right Lane Network. The presenter is Joe Neglia (Arizona Republican LD26) of <http://www.practicalrobertsrules.com/>. This is invaluable for PCs: <https://www.youtube.com/watch?v=r2tvQVdk96A&t=38s>

Reminder that the **Bylaws of the entity** (e.g., LD, County, or State) calling the meeting trump RONR.

A "cheat sheet" is provided in the following pages. If you serve as parliamentarian for your meetings, it's recommended to laminate it as a 2-sided document for easy reference.

Another resource is *An Outline of Basic Parliamentary Procedure* prepared by Douglas Case. It's in your download folder (with other PC how-to support documents) at:



<https://tinyurl.com/m4erf626>

ROBERT'S RULES OF ORDER CHEAT SHEET

Robert's Rules of Order is a manual of parliamentary procedures that governs most organizations with boards of directors. Robert's Rules of Order are a provision of each of the SMPS chapter's bylaws normally stated as the following:

"The rules contained in the most recent edition of Robert's Rules of Order shall provide the rules of procedure for the Chapter where they are not inconsistent with the provisions of the Articles of Incorporation or these bylaws."

TYPES OF MOTIONS

- ☪ **Main Motion:** Introduce a new item
- ☪ **Subsidiary Motion:** Change or affect how to handle a main motion (vote on this before main motion)
- ☪ **Privileged Motion:** Urgent or important matter unrelated to pending business
- ☪ **Incidental Motion:** Questions procedure of other motions (must consider before the other motion)
- ☪ **Motion to Table:** Kills a motion
- ☪ **Motion to Postpone:** Delays a vote (can reopen debate on the main motion)

EVERY MOTION HAS 6 STEPS

1. **Motion:** A member rises or raises a hand to signal the chairperson.
2. **Second:** Another member seconds the motion.
3. **Restate motion:** The chairperson restates the motion.
4. **Debate:** The members debate the motion.
5. **Vote:** The chairperson restates the motion, and then first asks for affirmative votes, and then negative votes.
6. **Announce the vote:** The chairperson announces the result of the vote and any instructions.

TIP! If the board is in obvious agreement, the chairperson may save time by stating, "If there is no objection, we will adopt the motion to..." Then wait for any objections. Then say, "Hearing no objections, (state the motion) is adopted." And then state any instructions. If a member objects, first ask for debate, then vote and then announce the vote.

REQUESTING POINTS OF SOMETHING

Certain situations need attention during the meeting, but they don't require a motion, second, debate or voting. It's permissible to state a point during a meeting where the chairperson needs to handle a situation right away. Board members can declare a Point of Order, Point of Information, Point of Inquiry, or Point of Personal Privilege.

- ☪ **Point of Order:** Draws attention to a breach of rules, improper procedure, breaching of established practices, etc.
- ☪ **Point of Information:** A member may need to bring up an additional point or additional information (in the form of a nondebatable statement) so that the other members can make fully informed votes.

- ☪ **Point of Inquiry:** A member may use point of inquiry to ask for clarification in a report to make better voting decisions.
- ☪ **Point of Personal Privilege:** A member may use point of personal privilege to address the physical comfort of the setting such as temperature or noise. Members may also use it to address the accuracy of published reports or the accuracy of a member's conduct.

TIPS AND REMINDERS FOR CHAIRPERSONS

Robert's Rules of Order, which is also widely known as parliamentary procedure, was developed to ensure that meetings are fair, efficient, democratic and orderly. A skilled chairperson allows all members to voice their opinions in an orderly manner so that everyone in the meeting can hear and be heard. The following tips and reminders will help chairpersons to run a successful and productive meeting without being run over or running over others.

- ☪ Follow the agenda to keep the group moving toward its goals.
- ☪ Let the group do its own work; don't overcommand.
- ☪ Control the flow of the meeting by recognizing members who ask to speak.
- ☪ Let all members speak once before allowing anyone to speak a second time.
- ☪ When discussions get off-track, gently guide the group back to the agenda.
- ☪ Model courtesy and respect, and insist that others do the same.
- ☪ Help to develop the board's skills in parliamentary procedure by properly using motions and points of order.
- ☪ Give each speaker your undivided attention.
- ☪ Keep an emotional pulse on the discussions.
- ☪ Allow a consensus to have the final authority of the group.

Republican Precinct Committeemen

Action	What to say	Can speaker be interrupted?	Need a second?	Can this be debated?	Can this be amended?	Votes needed
Introduce main motion	"I move to..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move to amend the motion by..."	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to committee."	No	Yes	Yes	No	Majority
Postpone item	"I move to postpone the matter until..."	No	Yes	Yes	No	Majority
End debate	"I move the previous question."	No	Yes	Yes	No	Majority
Object to procedure	"Point of order."	Yes	No	No	No	Chair's decision
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Request information	"Point of information."	No	Yes	No	No	No vote
Overrule the chair's ruling	"I move to overrule the chair's ruling."	Yes	Yes	Yes	No	Majority
Extend the allotted time	"I move to extend the time by _____ minutes."	No	Yes	No	Yes	2/3
Enforce the rules or point out incorrect procedure	"Point of order."	Yes	No	No	No	No vote
Table a motion	"I move to table..."	No	Yes	No	No	Majority
Verity voice vote with count	"I call for a division."	No	No	No	No	No vote
Object to considering some undiplomatic matter	"I object to consideration of this matter..."	Yes	No	No	No	2/3
Take up a previously tabled item	"I move to take from the table..."	No	Yes	No	No	Majority
* Reconsider something already disposed of	"I move to reconsider our action to..."	Yes	Yes	Yes	Yes	Majority
Consider something out of it scheduled order	"I move to suspend the rules and consider..."	No	Yes	No	No	2/3
Close the meeting for executive session	"I move to go into executive session."	No	Yes	No	No	Majority

*A member may make a motion to reconsider something that was already disposed; however, the reconsidered motion may not be subsequently reconsidered. A motion to reconsider must be made during the same meeting and can extend to a meeting that lasts for more than one day.